PART-TIME HOURLY POSITION
ANNOUNCES AN OPENING IN ACADEMIC AFFAIRS
ENGINEERING AND SCIENCE DIVISION

POSITION: TUTOR, MATH LAB

DESCRIPTION OF DUTIES: Provide individual homework assistance to students in math courses. Assist students in improving academic achievement. Maintain a weekly schedule. Participate in other activities offered by the Math Lab and attend mandatory tutor-training. Assist with additional duties as needed. Hours will vary between 8:00 a.m. and 8:00 p.m., Monday through Thursday and 8:00 a.m. and 5:00 p.m., Friday. This is a part-time hourly position with variable work hours not to exceed 25 hours per week.

MINIMUM QUALIFICATIONS: Successful completion of Calculus II (MATH 2123). Solid understanding of mathematical concepts from Foundations of Math through Calculus, with a main focus on the developmental courses. Proficiency with computers in order to effectively perform the duties of the position. Techniques for dealing with a variety of individuals from various socio-economic, cultural and ethnic backgrounds. Effective communication skills to successfully interact with students of varying skill levels. Preference given to candidates with a STEM background.

SALARY: $7.85 - $10.25 per hour (up to 25 hours per week)

APPLICATION DEADLINE: UNTIL FILLED

Please submit application materials by the announced deadline. The original signed Rose State College application form and unofficial degree conferring transcripts must be received by this office for formal consideration; however, should an offer of employment be extended, official transcripts are required.

All finalists may be subject to a background check and/or drug test.

(POSTED ON JULY 17, 2014)

Must be eligible to work in the United States
An Equal Opportunity Employer

In accordance with the Americans with Disabilities Act, reasonable accommodations in the application process will be provided upon written request.

http://www.rose.edu/job-listings

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