# Rose State College
## HONORS PROGRAM HANDBOOK

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HONORS PROGRAM OFFICE PERSONNEL

Personnel in the Honors Program Office include Kevin Caliendo--Honors Program Director and Humanities Division Professor--and a part-time work/study aide. The Honors Program is part of Academic Affairs and under the supervision of Dr. Jeff Caldwell, Associate Vice-President of Academic Affairs.

The Honors Program office is located in the Fine Arts Building, Room 117. The on-campus phone extension is 7512. The off-campus phone number is 733-7512.

EVENTS AND AFFILIATIONS

ROSE STATE COLLEGE LEARNING RESOURCES CENTER
HONORS PROGRAM RESEARCH PRESENTATION

Each May the Rose State College Learning Resources Center hosts a poster presentation of all Honors contract projects nominated by professors for awards during that academic year. From the projects presented, the Honors Committee selects that year’s award winning projects. The winning students may receive support from the Honors Program to attend and present their work at the NCHC or Great Plains conferences.

NATIONAL COLLEGIATE HONORS COUNCIL

Rose State College is a member institution of the National College Honors Council. The National Collegiate Honors Council (NCHC) is the professional association of undergraduate Honors programs and colleges; Honors directors and deans; and Honors faculty, staff, and students. NCHC provides support for institutions and individuals developing, implementing, and expanding Honors education through curriculum development, program assessment, teaching innovation, national and international study opportunities, internships, service and leadership development, and mentored research.

GREAT PLAINS HONORS COUNCIL

Rose State College is also a member of the Great Plains Honors Council. Each year Honors students, Honors program directors, Honors professors, and other interested individuals with two- and four-year Honors programs in a five-state region attend and participate in presentations and discussions relating to honors projects and other topics relevant to the honors experience.
GENERAL INFORMATION

The Honors Program at Rose State College offers all students an opportunity to experience an intellectual and cultural enrichment of the college environment. The Honors Program is guided by an Honors Committee made up of representatives from the academic divisions’ faculty as well as from the administration of the college. It is directed by the Rose State College Honors Program Director, under the auspices of Academic Affairs.

GRADUATION “WITH HONORS”

All students who complete the requirements to graduate with honors from Rose State College receive a blue and gold double honor cord to wear at commencement. Each student’s honors status is also noted in the commencement program and announced as the student walks across the stage. The honors work is also recorded on the student’s official transcript.

To graduate with honors, a Rose State College student must fulfill the following requirements:

1. Apply and be accepted to the Honors Program
2. Earn at least 12 credit hours in Honors-designated coursework at RSC
3. Maintain a cumulative 3.5 GPA
4. Earn A’s or B’s in all Honors-designated coursework
5. Meet all college graduation requirements
6. Submit a completed graduation profile to the Honors Committee during the last semester before graduation

STUDENT ELIGIBILITY

Qualified students must meet at least ONE of the following requirements for admission to the Honors Program:

1. High school cumulative GPA of 3.5 or higher on a 4.0 scale
2. ACT score of 27 or above OR SAT score of 1200 or above OR equivalent COMPASS scores certified by the Honors Director
3. Completion of six credit hours of honors coursework with an A or B
4. Demonstration of special skills, which provides evidence of an ability to do honors-level work (See Honors Director for appropriate demonstrations of this criterion)

PLEASE NOTE THAT ANY ROSE STATE COLLEGE STUDENT IN GOOD STANDING MAY ENROLL IN ANY HONORS CLASS OR DO AN HONORS CONTRACT WITHOUT BEING ADMITTED TO THE PROGRAM.
SCHOLARSHIPS

In addition to keeping our members up to date on school-wide scholarship opportunities, the Honors Program offers a merit-based scholarship to its RSC Honors Program students. Information concerning these scholarship opportunities is available in the Honors Program Office, Fine Arts 117, or at http://www.rose.edu/honors-program. The Honors Scholarships are administered by the Honors Director. Selected full-time students will have tuition waived for 12 credit hours per semester. Selected part-time students will have tuition waived for 6 credit hours per semester. Students with highest overall GPA will receive priority consideration. The scholarships are awarded in July and are inclusive of both fall and spring semesters providing the student maintains the requirements throughout both semesters.

BOOK LOAN

Students in the Honors Program may apply to the Honors Program Book Loan Program. The Honors Program will buy specific textbooks for eligible students and loan them to the students for one semester. At the end of the semester, the student must return the book to the Honors Program for resale or use by another student.

TRANSFERS

Rose State College transfer students may often apply their successfully completed honors hours to program requirements in four-year institutions once they have been admitted to the four-year honors program. Students who wish to make the initial contact with another institution’s honors program may request a recommendation letter from the Honors office.

RETENTION

In order to graduate from the Honors Program, students must maintain a 3.5 cumulative GPA. GPAs are checked when the student applies to the program and again when the student files for graduation. Students with GPAs below 3.5 will not graduate with the Honors Designation even if sufficient hours of honors credit have been completed. Students in the Honors Program should complete at least three hours of honors credit per academic year or have completed a minimum of 12 hours of honors credit and continue to maintain a 3.5 GPA or higher to remain in the RSC Honors Program.

This general information is merely an outline. For additional information, call 733-7512 or visit the Honors Program Office in the Fine Arts building, room 117.
HONORS PROGRAM MEMBERSHIP CHECKLIST

_____ 1. Confirm Eligibility

Qualified students must meet at least ONE of the following requirements for admission to the Honors Program:

_____ a. High school cumulative GPA of 3.5 or higher on a 4.0 scale
_____ b. ACT score of 27 or above OR SAT score of 1200 or above OR equivalent COMPASS scores certified by the Honors Director
_____ c. Completion of six hours of honors credit coursework
_____ d. Demonstration of special skills which provides evidence of an ability to do honors-level work (See Honors Director for specific criterion)

_____ 2. Submit an Honors Program Application to the Honors Program Office. This application is available at the Honors Program Office, Fine Arts 117, or online at http://www.rose.edu/honors-program.

_____ 3. Complete at least 12 credit hours of honors-level coursework.

_____ a. Student completes 1st Honors Class, Honors Contract or Great Issues Honors Contract
   Course Prefix ____________________ Course Number ____________________
   Course Title ____________________
   Project Description (if applicable) ____________________

_____ b. Student completes 2nd Honors Class, Honors Contract or Great Issues Honors Contract
   Course Prefix ____________________ Course Number ____________________
   Course Title ____________________
   Project Description (if applicable) ____________________

_____ c. Student completes 3rd Honors Class, Honors Contract or Great Issues Honors Contract
   Course Prefix ____________________ Course Number ____________________
   Course Title ____________________
   Project Description (if applicable) ____________________

_____ d. Student completes 4th Honors Class, Honors Contract or Great Issues Honors Contract
   Course Prefix ____________________ Course Number ____________________
   Course Title ____________________
   Project Description (if applicable) ____________________

_____ 4. Student sends a completed Graduation Profile to the Honors Program Office by April 1st of the academic year in which he or she will graduate

_____ 5. Student Graduates “With Honors”
HONORS WORK

Students may choose to accumulate their honors hours in any combination of the following components:

1. Honors-designated sections of regular courses, primarily those which satisfy General Education degree requirements, such as U. S. History, American Federal Government, English Composition I and II, and so forth.

2. Honors contracts in most courses. This contract will specify more advanced work in a course to be completed along with regular coursework and requires approval from the professor as well as from the Honors Committee. Honors credit is added to the student’s transcript after the course grade has been recorded and verified. Student receives a Certificate of Completion for the honors contract after the honors credit has been submitted to the registrar’s office. This certificate of completion will be mailed to the address on file with the Rose State College administration office.

3. Special topic and interdisciplinary honors classes, which usually count as electives.

CONTRACTING FOR HONORS CREDIT

Contracting for honors credit is an option students may use to complete more in-depth, specialized study in a non-honors course to receive honors credit. It entails an agreement between the student, the course instructor, and the Honors Program Director. The student receives honors credit when the course is successfully completed with a grade of A or B and the terms of the contract are fulfilled to the satisfaction of the mentoring professor and the Honors Program Committee.

There are two options for completing honors credit using a contract: by using an Honors Contract or by using a Great Issues Honors Contract. Whichever contract option is chosen, students must make an A or B in the standard course to receive honors credit. **If a student completes an honors contract but receives a grade for the contracted class that is lower than a B, the student will not receive honors credit for that class.** Should a student be unable to complete an honors contract, his or her grade in the course will not be affected.

Mentoring professors or the Honors Program Director may terminate an honors contract agreement at any time for failure to meet requirements of the original contract.
CONTRACT OPTION 1: HONORS CONTRACT

This option asks a mentoring professor to work closely with a student to develop a unique individual project related to the material of the course for which the contract is drawn. The success of this contract approach to honors work is directly related to the quality of the relationship between mentoring professor and honors student. Therefore, regular and frequent meetings, which produce substantial discussion of the proposed honors work as well as related concepts and material, are highly desirable. Guidelines for an honors contract are as follows:

1. Requirements for honors contracts should:
   a. Promote academic excellence
   b. Encourage and challenge students to strive toward fulfilling their potentials and abilities
   c. Recognize and foster exceptional abilities and talents of students
   d. Extend and enrich the cultural awareness of students
   e. Culminate with some kind of product that demonstrates the quality and content of the honors project. This product need not be a paper, but can be a DVD, portfolio, blog, or other concrete expression of the student’s accomplishment. If a conventional research paper is the sole component/product of the honors contract, it must be 12-15 pages minimum in length with an appropriate number of sources and must use an appropriate documentation style.
   f. If the project may be nominated for one of the Outstanding Honors Contract Awards, the student must create a poster presentation of his or her honors work. General information about this event is explained in this handbook under The Rose State College Learning Resources Center Honors Program Research Presentation. Guidelines are given on pages 11 and 12.

2. The contract should clearly demonstrate how the honors component complements the existing course syllabus, yet takes the honors student beyond established requirements without simply adding work for the sake of work. Tasks involving critical thinking and application of skills and knowledge are expected. Primary rather than secondary research should be emphasized.

3. The honors component should not affect the student’s final grade in the course.

4. The honors contract should include the presentation of the student’s work to the class or at the Rose State College Learning Resources Center Honors Program Research Presentation.

5. The Honors Committee also strongly recommends inclusion of experimental work such as field research or interaction with institutions other than Rose State College (hospitals or businesses, for example), or with groups other than those affiliated with Rose State College, whenever possible and appropriate.

6. A service to the college or the community at large is sometimes included in honors contract projects. The Honors Committee encourages such a component when it is appropriate to the project. All such inclusions of service should be coordinated with the on-campus Service Learning Program.
HONORS CONTRACT CHECKLIST

______ 1. Student or professor initiates an honors contract for a particular class. Professors are encouraged to put information about honors contracts on their syllabi and to announce verbally to classes their willingness to mentor.

______ 2. Student and professor meet to establish specific honors contract requirements.

______ 3. Professor sends completed copy of the honors contract to the Honors Program Office no later than the third week of the semester for approval by the Honors Committee.

______ 4. Professor receives confirmation of approval or is notified should the committee have concerns about the contract.

______ 5. Student attends scheduled meetings with contracted professor and meets all contracted deadlines.

______ 6. Student fulfills contract by professor-designated deadline and submits all components of contract to professor.

______ 7. Professor confirms via email response with the Honors Program Director that the contract terms were completed and the student made a grade of A or B in the class. The registrar is then notified by the Honors Program Director to record honors credit for the class on the student’s transcript.

______ 8. If the mentoring professor finds the student’s work to be outstanding, the student may enter the Rose State College Learning Resources Center Honors Program Research Presentation and be nominated for the Outstanding Honors Contract Awards. Entering students must submit a poster board presentation of their honors project work. This submission must be accompanied by a Nomination Form for Outstanding Honors Contract Award completed by the student’s mentoring professor. All materials must be received by no later than noon on the Friday before finals week of the spring semester during the academic year in which the Honors Contract was completed. Information on poster construction and a blank copy of the nomination form are enclosed in this handbook and are also available at http://www.rose.edu/honors-program.
CONTRACT OPTION 2: GREAT ISSUES HONORS CONTRACT

This option requires a student to work closely with the Honors Program Director as a mentor and participate in a broad, rigorous intellectual exploration of a timely topic through lectures, film and written critical responses. It requires very little of the professor in whose class the student contracts for honors credit. For this contract, the student will compose six separate essays in response to specific topics. All written responses for the Great Issues Honors Contract must meet the following standards:

1. Be at least 500 words in length, typed, with the following information on the heading of the first page:
   A. Student’s name
   B. Student’s Rose State College I.D. number
   C. Name of the course and instructing professor with whom the honors work is contracted
   D. Title of the lecture or film to which the essay is responding
   E. Date of essay submission

2. Have a clear, intellectually complex, original thesis that connects to the material presented in the lecture or film

3. Have a developed, logical explanation of that thesis

4. Be relatively free of errors in grammar, punctuation and spelling

5. Research is not required, but if the student chooses to use outside sources in the essay, these should be documented using MLA or APA format

6. All writing must be original to the student and in response to the particular lecture being addressed. No materials from previous semesters or classes are acceptable.
GREAT ISSUES CONTRACT CHECKLIST

1. Student submits a completed Great Issues Honors Contract, signed by the professor for whose course the honors work will be completed, to the Honors Program Office no later than the end of the third week of the semester. A blank copy of this form is enclosed in this handbook and is also available at http://www.rose.edu/honors-program.

2. Student obtains a list of lectures required for the Great Issues Series and a list of possible film choices for the contracted semester. Both lists are available in the Honors Program Office, on our D2L Honors Program site, or online at http://www.rose.edu/honors-program.

3. Student attends two lectures on campus. If a student is unable to attend a lecture, a DVD of the lecture, which students may borrow, will be made available in the Rose State College Honors Program Office two weeks from the date of the lecture. The student next selects two archived Great Issues Lectures to view, either from DVDs available in the Honors Program office or through the Rose College Great Issues Lecture site on iTunes-University. A link to this site is available on D2L.

4. Student writes a 500-word minimum, typed critical response for each lecture. These responses are not summaries of the lecture; rather, they are the student’s own thesis (idea) and support of that thesis written in response to each lecture’s material.

5. Student views one of the popularly produced films listed as part of the Great Issues Lecture Series. The choice of films is available on the Honors Program D2L site.

6. Student writes a 500-word minimum, typed critical response analyzing how the theme for the lecture series is developed in the film.

7. Student writes a final 500-word minimum, typed analysis explaining how what was learned from the Great Issues Lecture Series and film connects to the contracted course content.

8. Student submits a portfolio containing two copies of all six critical responses written for the Great Issues Lecture Series to the Honors Program Office no later than the last day of classes before final examinations for the semester.

9. Upon approval by the Honors Committee at the end of the semester, the Honors Director will confirm that the student’s grade of A or B for the class for which the honors work was contracted and will submit the honors credit to the registrar.
HONORS AWARDS

The Rose State College Foundation has made possible the awarding of the Outstanding Honors Contract Awards, the Outstanding Honors Mentor Award and the Outstanding Honors Program Student Award. The Rose State College Honors Committee selects the winners each year, provided deserving students are eligible.

OUTSTANDING HONORS CONTRACT AWARDS

The Outstanding Honors Contract Awards are awards given by the Rose State College Foundation for the most outstanding honors contract projects of the academic year.

Each May during finals week, the Rose State College Learning Resources Center hosts a poster presentation of all honors contract projects nominated for awards during that academic year. During this exhibition Honors Program students use posters to share their outstanding work with the campus community and the Honors Committee who judge the honors projects and select winners from the poster presentations.

An entering student should submit a poster board presentation of his or her honors project work that adheres to the poster presentation guidelines explained on page 12 of this handbook. This submission must be accompanied by an Outstanding Honors Contract Award Nomination Form completed by the student’s mentoring professor. A copy of this form appears later in this handbook or can be found online at http://www.rose.edu/honors-program. All materials must be received in the Honors Program office by no later than noon on the Friday before finals week of the spring semester during the academic year in which the Honors Contract was completed.

In selecting the winning projects, the Honors Committee will use the Honors Contract guidelines as basic criteria. Other qualities such as creativity, scope, and service may enter into the committee’s consideration.

One project each year is selected to receive the Outstanding Honors Program Award; this award consists of $250 and a commemorative certificate. Additionally, Outstanding Honors Contract Division Awards may be given to one student in each of the following academic divisions: 1) Business, 2) Engineering & Science, 3) Health Sciences, 4) Humanities, and 5) Social Sciences. These awards consist of $100 each and a commemorative certificate.

Award winning projects will be recognized during the exhibition, and the students who created those projects will receive their certificates and checks by mail sometime before June 1st. Winning students may also receive support from the Honors Program to attend and present their work at the NCHC or Great Plains Honors conferences.

All student posters may be picked up from the LRC by the submitting student on Monday of the week following the exhibition. Posters not picked up by the student will be disposed of by the Honors Program.
Honors Program Research Presentation Poster Guidelines

1. The recommended maximum size for posters is 36” x 48”. Posters will be hung on display stands, not set on tables. (Note: If the poster is electronically submitted to the Rose State College Honors Program up to one week before the due date, 11” x 17” color posters can be printed free of charge through our office.)

2. Your poster should be constructed so that it presents the desired information in a self-explanatory manner.

3. Keep your poster simple and brief. A poster is not a place for you to tack up your entire body of research for people to read. Instead, think of a poster as a series of highly efficient, organized “panels” (a storyboard) upon which appear synopses of the relevant information you want to convey - just enough to get your point across.

4. Organize your poster materials using headings, such as “Introduction,” “The Research Question,” “The Methodology,” and “Findings.” These headings will help establish a logical flow to your poster.

5. Use large enough fonts so people will not have to squint to read the material. For headings, use at least a 48-point font. For text, use nothing less than 18-point.

6. Make your poster visually appealing. Have fun. Be creative. Incorporate color. Use photographs, graphs, charts, maps, and the like. Simplify charts and figures to include only relevant information. Be attentive to the layout and placement of your materials.

7. Place the title of your work in a prominent position on your poster. Include your name and your school. You may wish to have handouts, business cards, and a way to collect names and contact information for anyone interested in receiving more details about your research.

8. Do not plan on using any audiovisual equipment. None will be available, and if you bring your own, it will not be secure.

9. Your poster represents you, your school, and the National Collegiate Honors Council. Take great care to plan and organize it well. Make sure it communicates the intended information in an interesting, visual manner. Ask your honors director or research advisor to proof your work.

10. Poster samples are available here:
   Sample 1: www.nchhonors.org/sample_poster.pdf
   Sample 2: www.nchhonors.org/sample_poster_2.pdf
OUTSTANDING HONORS PROGRAM MENTOR AWARD

An award is also given by the Rose State College Foundation to the Outstanding Honors Mentor each year. To be eligible for this award, the professor must have successfully mentored at least one student to completion of an honors contract during the academic year of the award. Honors contract students are asked to nominate outstanding faculty efforts for this award.

In selecting the faculty member to receive the award, the Honors Committee will consider the number of student nominations received, the number of contracted students the faculty member successfully mentored during that academic year, and the quality of the completed projects.

The award for the Outstanding Honors Mentor consists of a commemorative certificate and a $250.00 cash award. The Honors Committee has the option of also awarding up to two Awards for Mentors of Excellence to professors whose work with students through the Honors Program is deemed worthy to receive recognition. Each of these selected professors will receive a $100.00 cash award and a certificate.

The Honors Committee selects the Outstanding Honors Mentor Award recipients in May from all of the nominations of the previous summer, fall and spring semesters. The mentor is presented his or her award at the beginning of the next fall semester.

A student who would like to nominate his or her mentor for the Outstanding Honors Mentor Award must fill out the nomination form for the Outstanding Honors Mentor Award (AA-43), which can be found online at http://www.rose.edu/honors-program. The nominating student should send the completed form and a one-page typed explanation of why this professor should be honored, not to exceed 500 words, to the Honors Program Office, Fine Arts 117.

OUTSTANDING HONORS PROGRAM STUDENT AWARD

To be eligible for the Outstanding Honors Program Student Award, a student must have been accepted into the Rose State College Honors Program and be graduating “With Honors” at some time in the academic year of the award.

No application is necessary for these awards, as the Honors Committee considers all those students who file a completed Graduation Profile in their last semester before graduation as eligible. However, the Honors Committee may request information from faculty and administration as well as from the honors students to assist them in making a selection or selections. A maximum number of two such awards may be awarded each year, but the Honors Committee may decide to give none or just one of the awards in any given year when they deem an inadequate number of deserving students qualifies.

Each award consists of a commemorative certificate and a $500.00 cash award. Choices are announced at the end of the spring semester of the year of the award.
GRADUATION PROFILE

Purpose

The graduation profile has several purposes:

1. To allow the student to examine the quality and quantity of all honors work completed here at Rose State College.

2. To allow the Honors Committee the opportunity to assess the honors work of each graduating honors student.

3. To allow the Honors Committee, Honors Director, and other interested college personnel to study areas of weakness and strength in the Honors Program.

Content

The graduation profile has the following three sections:

I. A listing of all honors courses and honors contracts successfully completed by the honors student at Rose State College. Course prefixes, numbers, names, and hours of credit should be specific and correct. A summary of the course content and, if credit was achieved by contract, a summary of the contract project should be included. Summaries should be detailed and specific enough to be clear to readers unfamiliar with the disciplines, but should not exceed more than 1/4 - 1/3 of a page each. The last component of each course listing should be a few sentences in which the student examines his or her own learning from the experience as well as a discussion of the value of that learning. Any problems encountered should be included, along with the student’s analysis of his or her solutions to the problems and the success or failure of those solutions.

II. A listing of all honors, awards, and recognized achievements earned during the time the student was in the RSC Honors Program. Positions of leadership and service, both on and off campus, should be included.

III. A personal assessment of the strengths and weakness of the RSC Honors Program as the student experienced it. This should not be an opportunity for personal attacks on individuals, but rather an examination of the program and how it benefited the student’s intellectual and personal growth.

Form

The Graduation Profile should be completed in word-processed manuscript form with the words Graduation Profile: Your Name used as a title. Single-space the contents and indicate the different sections of the profile by using section designations. It may be a good idea to have the Honors Director look over the completed profile before the deadline in order to ensure a complete and correct draft for the Honors Committee.

Deadline

Completed Graduation Profiles must be in the Honors Program Office by April 1st of the academic year in which the student will graduate.
Rose State College Honors Program Application

Name ___________________________________________ Student ID ________________
Address __________________________________________________________________________
Telephone __________________________________________________________________________
High School ______________________________________ Year Graduated ________
College(s) __________________________________________ Years Attended _________
______________________________________________ Years Attended __________
Honors/Accomplishments __________________________________________________________________

Planned Date of Transfer/Graduation from Rose State College ____________________________

HONORS PROGRAM ADMISSIONS CRITERIA:

Please indicate which one or ones of the admissions criteria you meet:

☐ 3.5 cumulative high school GPA (4.0 scale)

☐ Composite ACT score of 27 or SAT of 1200 or equivalent CPT or COMPASS (must be certified by Honors Director: ________________________)

☐ Completion of two RSC Honors classes with an A or B

☐ Demonstration of a special skill or award, which provides evidence of an ability to do Honors work Description:

In addition to the information above, applicants should attach a copy of their transcripts (include high school transcript only if that is being used as a criterion for admission) along with a letter to the Honors Committee, which explains their reasons for seeking admissions to the Honors Program.

To the best of my knowledge, the information I have provided on this application is accurate and complete.

Signature ____________________________ Date ______________________

Completed application, transcript(s) and letter should be returned to the Honors Program Director, FA 117.
Rose State College Great Issues Honors Contract

Student Name: ___________________________ Student ID#: ________________

This Honors Contract will be completed concurrently with the following course in which the student is currently enrolled:

Course Title and Class Number: __________________________________________

Semester: ___________________________________ Name of Course Professor __________________________

The student agrees to do the following to receive honors credit in this class:

1. Earn a grade of A or B in the course.

2. Attend the two Great Issues Lectures hosted at Rose State College this semester. Information on the lecture topics, times, and place can be found on the Rose State College web page “Honors” link. (Note: In cases of schedule conflict, the student may make arrangements to instead view the lectures online or by DVD later in the semester.)

3. Select two archived Great Issues Lectures from previous semesters to view either through D2L on iTunes-University or by checking out the DVDs from the Rose State Honors Program Office.

4. Write a 500-word minimum, typed critical response to each of the four lectures. These responses are not summaries of the lecture; rather, they are the student’s own thesis (idea) and support of that thesis written in response to each lecture’s material and must meet the standards outlined in the Rose State College Honors Program Handbook.

5. View one of the popularly produced films listed on the Honors Program D2L site as part of the Great Issues Lecture Series. Then, write a 500-word minimum, typed critical response, analyzing how the theme for the lecture series is developed in the film.

6. Write a final 500-word minimum, typed analysis in which the student explains how what was learned in the parts 2, 3, 4 and 5 above connects to the content of the course for which this honors contract was approved.

7. Two copies of all analyses must be submitted by the student to the Honors Program office no later than the last day of classes before final examinations for the semester.

_____________________________ __________________________
Student Signature Professor Signature

Return a signed copy of this contract to the Honors Program Office by no later than the end of the third week of the semester.

Honors Department Use Only: Do not write below this line.

Student’s final grade in course: _______ Did student complete contract? ____________ Honors Program

Director’s Signature: ___________________________ Date: __________
Rose State College Honors Contract

This honors contract must be taken concurrently with the following course:

Semester: __________________________  Mentor’s Name: ________________________________

Course Title and Class Number: ________________________________________________________

Student’s Name: ___________________________________________  Student’s ID#: __________

1. Summarized description and objectives of the proposed contract:
   
   Note: A research paper project must include a minimum of twelve content pages; must use
   APA, MLA, Chicago, or Turabian style; and must emphasize critical thinking.

2. Specific tasks to be performed by the student (complete and detailed):
3. Schedule of mentor/student conferences:

4. Mentor's criteria for evaluating the work:

Optional: Classroom oral presentation? If yes, specify date and time:

________________________________________  __________________________________
Student Signature  Professor Signature

Return a signed copy of this contract to the Honors Program Office by no later than the end of the third week of the semester in which the contract is being completed.

Honors Department Use Only: Do not write below this line.

Student’s final grade in course: ________ Did student complete contract? ________

Honors Program Director’s Signature:____________________________
Date:__________
Note: Student must earn a grade of A or B in the class to receive honors credit.

Rose State College Honors Contract

This Honors Contract must be taken concurrently with the following course:

Semester: Fall 2010  Mentor’s Name: Gerald W Mongold

Course Title and Number: Humanities 2113, 8005

Student’s Name: [Name Redacted]  Student’s ID#: [ID Redacted]

1. Summarized description of the objectives of the proposed contract:

   Note: A research paper project must include a minimum of twelve content pages; must use APA, MLA, Chicago, or Turabian style; and must emphasize critical thinking.

   Joshua will research the religion of the ancient cultures. This will include the history from at least five cultures, Early Egyptians, Early Indian, Early Chinese, Early Japanese and Early religions of Africa. He will write up an analysis of what each religion was based on Polytheistic or dualistic and do they contain ideas of Satan and a last judgment and are there any references to the Ten Commandments, Book of the Dead, or like works in each culture? All research material must be documented in a final draft. The end text will be a minimum of Twenty bound pages with forward and table of contents. His objectives are to

   • Gain insight into day-to-day religion in ancient cultures.
   • To connect those insights to modern religion by making a comparison and contrast of each Ancient religion.
   • Further develop research, writing, and critical thinking skills.

2. Specific tasks to be performed by the student (complete and detailed):

   1. Do preliminary research to determine what cultures will be examined in final text.
   2. Create outline of final text.
   3. Do extensive research into selected cultures.
   4. Write up analysis of each culture’s religious habits and beginnings and common thread if any; document research in text. These 5 write-ups will be a minimum of 250 words each. Through research or analysis of possible religious patterns for each culture, create examples for each culture’s daily religious practices.
3. Schedule of mentor/student conferences:
   Fridays at 1:00 pm. And other times if needed.

4. Mentor’s criteria for evaluating the work:
   1. Is there a final text, minimum of 20 pages in length that demonstrates extensive research into 5 selected ancient cultures’ religious habits and beginnings?
   2. Is there an analysis of a minimum of 250 words each of these cultures, focusing on possible religious patterns for each culture?
   3. Is there a description for each culture’s daily prayer practice, including weddings, holidays and funerals?
   4. Is there a forward and a table of contents?
   5. Does the work conform to conventions of standard grammar and punctuation, and is it bound and professional?
   6. Did the student do the following?
      a. Meet deadlines.
      b. Come to scheduled conferences.
      c. Behave in a professional manner.
      d. Demonstrate intellectual growth.
      a. Maintain academic integrity

Optional: Classroom oral presentation? If yes, specify date and time:

_________________________  __________________________
Student Signature                  Mentor Signature

Return a signed copy of this contract to the Honors Program Office by no later than the end of the third week of the semester in which the contract is being completed.

Honors Department Use Only: Do not write below this line.

Student’s final grade in course: __________  Did student complete contract? ________

Honors Program Director’s Signature:  Date:
Outstanding Honors Contract Award Nomination Form

To the professor: The Honors Program Committee will award an Outstanding Honors Contract Award to a project in each academic division as well as one outstanding project overall for this academic year. If you believe the work of a student you mentored was truly outstanding, please complete this form and return it to the Honors Program Director, FA 117.

Name of Student: _______________________________  Student ID# __________________________

Semester in which Honors Contract Project was completed: ______________________________

Course in which Honors Contract Project was Completed: ________________________________

Brief Description of the Honors Contract Project:

Please check the level of achievement reached by the student in the honors contract experience in each of the following areas:

<table>
<thead>
<tr>
<th>Area</th>
<th>Always</th>
<th>Most of the time</th>
<th>Sometimes</th>
<th>Never</th>
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<tbody>
<tr>
<td>Met deadlines</td>
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<td>Attended classes/meetings</td>
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<td>Completed contract tasks</td>
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<td>Research</td>
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<td>Mentor’s expectations</td>
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Comments for the selection committee

Professor’s Signature _______________________________  Date ____________
Rose State College
Outstanding Honors Mentor Award Nomination Form

An award is given to the Honors Program Outstanding Faculty Mentor each year. To be eligible for this award, the professor must have successfully mentored at least one student to completion of an honors contract during the academic year of the award.

To the student: Honors contract students are asked to nominate outstanding faculty efforts for this award. If you believe your faculty mentor’s work was truly outstanding, please complete this form and return it to the Honors Program Director, FA 117.

In selecting the faculty member to receive the award, the Honors Committee will consider the number of student nominations received, the number of contracted students the faculty member successfully mentored during that academic year, and the quality of the completed projects.

Name of Professor Being Nominated:________________________________________

Semester in which Professor Mentored the Honors Contract Project:____________________

Course in which the Contract Project was Done:____________________________________

Student Name:__________________________ ID#__________________________

Phone:_______________________________

Please write a brief explanation of why you believe this professor should be honored:

______________________________________________  __________________________
Student’s Signature                  Date
Rose State College
Honors Program BOOK LOAN Request

Name ________________________________  Student I.D. Number ___________________________

Email address _____________________________  Phone number _______________________

Fall  θ  Session:  16/8 Week  θ  Interim  θ
Spring  θ  1st 8/4 Week  θ
Summer  θ  2nd 8/4 Week  θ

Students: Please complete information in the first four columns below.
The information may be found in your course syllabi and at the bookstore site on www.rose.edu.

<table>
<thead>
<tr>
<th>Course Prefix and Number</th>
<th>Class #</th>
<th>Title of Textbook &amp; Edition #</th>
<th>Textbook Author's name</th>
<th>Available?</th>
<th>Return Date</th>
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I understand that I am fully responsible for the condition of any and all books that I receive through the Rose State College Honors Program BOOK LOAN Program and that my Rose State College account will be billed for any book that is not returned to the Honors Program Office by the end of the week of final examinations of the semester for which I received those books or is returned in unusable condition.

____________________________________  __________  ________________________  __________
Student Signature  Date  Honors Program Director Signature  Date
ROSE STATE COLLEGE
Honors Program Scholarship

Deadline: July 1

Applications: Available in the Academic Affairs Office, Fine Arts 100, in the Honors Program Office, Fine Arts 117, and at www.rose.edu/students/academic/honors/index.asp.

Description: Merit-based scholarship available to RSC Honors Program students in which students with the highest overall GPA will receive priority consideration, and those with the highest previous semester GPA will receive subsequent consideration; however, first applicants will receive due consideration as well.

Scholarship is tuition fee waiver, not cash award, and does not cover special fees.

Selected full-time students will have tuition waived for 12 credit hours per semester, and selected part-time students will have tuition waived for 6 hours per semester.

Scholarships are available for fall and spring term. Students interested in summer awards may request such consideration from the Financial Aid office. Summer awards will be made pending availability of funds and exceptional academic performance during prior semesters.

Application is non-transferable and must be re-submitted each year as it is not automatically renewed.

Criteria: Applicant must be a citizen of the United States and a legal resident of Oklahoma.

Students must have completed at least twelve hours at Rose State College with a minimum 3.50 GPA.

Student must be enrolled in at least twelve credit hours for full-time scholarships or six through eleven credit hours for part-time scholarships in the semester for which the application is submitted.

Scholarships are awarded on an annual basis, inclusive of both fall and spring semester, provided the student maintains the requirements throughout both semesters.

Student must be enrolled in honors-designated course in both the fall and spring semesters to qualify, and must successfully complete fall honors credit to receive spring award.

Application Procedure:
1. Complete all items on application form. (Type or print in blue or black ink)
2. Attach college transcript(s) and 500 word essay on topic specified
3. Submit application to the Honors Program Office, Fine Arts 117 or mail to: Academic Affairs/Honors Program
   ATTN: Kevin Caliendo
   Rose State College
   Fine Arts Building
   6420 S.E. 15th Street
   Midwest City, OK 73110
THE HONORS PROGRAM AND
THE STRATEGIC GOALS OF ROSE STATE COLLEGE

I. Increase student enrollment: Although anecdotal evidence supports the notion that community college students do not choose to attend an institution because of its Honors Program, our experience here indicates that honors students often become excited about the work they do--so much so that they will often complete hours beyond their degree requirements either because of interest in individual courses or projects, or because they want to graduate With Honors.

II. Improve the retention rate of students so they can progress toward academic goals: Students who become engaged in learning and who feel empowered in their own learning processes tend to make every effort possible to remain in school. Honors work tends to create both attitudes in students, thereby increasing their retention.

III. Advance student performance in assessment goal areas: Honors students have increased opportunities to improve and demonstrate greater ability in all four of Rose State College’s core assessment areas of Critical Thinking, Effective Communication, Technology Proficiency, and Quantitative Literacy.

IV. Enhance financial and physical resources: One of the greatest resources of this institution is its faculty. Honors work enhances the professor/student relationship in several ways, including greater and more personal access to the professor for the student and greater professional satisfaction for the professor.

V. Improve institutional effectiveness and efficiency: The institution’s greatest mission is to educate our students. Honors work encourages students to take increased responsibility for that education and to pursue the highest possible goals for themselves.