CONCURRENT ENROLLMENT
FOR HIGH SCHOOL JUNIORS / SENIORS

Rose State College
Office of Distance Education and Institutional Support
Learning Resources Center, Room 204A
Phone: (405) 733-7951 or (405) 736-0350
Fax: (405) 733-7567
CONCURRENT ENROLLMENT PROGRAM

CONCURRENT ENROLLMENT

Rose State College provides opportunities for students to get a head start on college by earning college credit while they are still in high school. High school juniors and seniors who meet policy requirements can participate in concurrent enrollment. These concurrent programs help high school students meet high school requirements, and can give them an advantage when competing for scholarships and admission to four-year universities. Successful completion of college course work demonstrates that students are capable of the academic rigor college demands. Each high school senior who meets the eligibility requirements for concurrent enrollment shall be entitled to receive a tuition waiver equivalent to the amount of resident tuition for a maximum of six (6) credit hours per semester. Students are responsible for the fee portion of payment.

DUAL ENROLLMENT

Dual enrollment classes are college level classes offered to high school students for both high school and college credit. Dual enrollment students are enrolled for classes at both the high school and the college. While students earn high school credit, they also earn college credit, therefore reducing duplicated classes. Rose State College credits are recorded on a permanent college record and transcript. High schools are responsible for recording high school credits.

ON-SITE OFFERINGS

Rose State College faculty will come to the high school campus to teach courses. The same syllabus, course requirements, and grading policies and practices are used to ensure the validity of the college credit.

COURSE OFFERINGS

Concurrent students have several options for taking courses. Students may attend courses offered on the Rose State College campus, online, and courses offered off the Rose State College campus on the high school campus or via Interactive Television (ITV). Concurrent students may not enroll in remedial (zero-level) course work offered by Rose State College designed to remove high school deficiencies.

INTERACTIVE TELEVISION COURSES

Through the medium of Interactive Television, Rose State College extends its distance education program to high school sites at McLoud, Eastern Oklahoma County Career Tech, Guthrie, Harrah, Jones, Luther, Meeker, and Wellston. This technology allows offsite students to interact and experience the college classroom environment. Interactive Television changes the landscape of the traditional classroom environment allowing more opportunities to obtain a higher education. Interactive TV is notably appealing for athletes who are unable to leave their high school campus to attend college classes. Rose State College offers the following classes by Interactive TV.

<table>
<thead>
<tr>
<th>American Federal Government</th>
<th>Introduction to Psychology</th>
<th>College Algebra</th>
<th>U.S. History</th>
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</thead>
<tbody>
<tr>
<td>English Comp I</td>
<td>English Comp II</td>
<td>General Physical Science</td>
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</tr>
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</table>
GENERALLY TRANSFERABLE COURSES

ENGL 1113 English Composition I
HIST 1483 U.S. History to 1877
POL 1113 American Federal Government
HUM 2113 Humanities through the Middle Ages
MATH 1473 General College Math
CIT 1093 Micro Applications
LFSC 1114 Intro to Biology
SPCH 1213 Fund of Speech

ENGL 1213 English Composition II
HIST 1493 U.S. History since 1877
PSYC 1113 Intro to Psychology
HUM 223 Humanites from the Renaissance
MATH 1513 College Algebra
CIT 1103 Intro to Computers
LFSC 1124 General Biology
SOC 1113 Intro to Sociology

ACCREDITATION

Rose State College was developed under the guidelines established by the Oklahoma State Regents for Higher Education and has received full accreditation by that body. This accreditation assures the transferability of credits to four-year colleges within the state of Oklahoma. However, students are responsible for determining the application of specific courses to four-year degree programs. The receiving institution determines what is and is not acceptable coursework. Prior to completing the general education coursework, it is advisable for students to initiate contact with the four-year institution to which they are planning to transfer to verify their recommended course of study.
CONCURRENT ENROLLMENT GUIDELINES

ADMISSIONS REQUIREMENTS

To be admitted as a concurrently enrolled student you must be able to satisfy all 15 curricular requirements and requirements for graduation no later than the spring semester of your senior year and meet the requirements listed below.

**Seniors:** minimum composite ACT 19* or SAT 900 or 3.0 high school GPA (on a 4.0 scale)  
(First semester of enrollment can be the summer before the senior year.)

**Juniors:** minimum composite ACT 21 or SAT 980 or 3.5 high school GPA (on a 4.0 scale)  
(First semester of enrollment can be the summer before the junior year.)

**Home Study or Unaccredited High School:**  
Seniors (17 years of age): minimum 19 ACT or 900 SAT  
Juniors (16 years of age): minimum 21 ACT or 980 SAT

COURSE PLACEMENT

To help ensure that you possess the skills necessary to be successful in college, you must have a 19 ACT subject score in English, Mathematics, and/or Science Reasoning to enroll in those courses. Additionally, you must have at least a 19 in Reading to enroll in any other collegiate course.

* An ACT sub score of 21 in the math section is required to enroll in Math 1513 College Algebra.

CURRICULAR REQUIREMENTS

- 4 units  English (grammar, Composition Literature)
- 3 units  Math (Algebra I or above)
- 3 units  History and Citizenship (including 1 unit of American History and 2 units from the subjects of history, Government, geography, economics, and/or non-western culture)
- 3 units  Lab Science (as certified by the school district)
- 2 units  Other (any of the above or Computer Science, Foreign Language)
COURSE LOAD

Transitioning from high school to college is a major step in a student’s education. It is critical that students realize and comply with the demands of college coursework to ensure a positive impact of concurrent enrollment on their permanent transcripts. Therefore, students and parents are required to sign and submit the Concurrent Student Contract along with the Rose State College Application for High School Concurrent Enrollment. A high school student may enroll in a combined number of high school and college courses per semester not to exceed a full-time college workload of 19 semester credit hours. For purposes of calculating workload, one-half high school unit/credit shall be equivalent to three semester credit hours of college work.

A high school student concurrently enrolled in college courses may continue concurrent enrollment in subsequent semesters if s/he achieves a college cumulative grade-point average of 2.0 or above on a 4.0 scale. Students are responsible for monitoring their grades throughout the semester. A student should discuss any concerns regarding grades with the professor as soon as possible. Student assistance is available through the Office of Distance Education located in the Learning Resources Center, Rm 208, or call 405.733.7951. Due to the Family Educational Rights and Privacy Act (FERPA), faculty and Rose State College staff cannot discuss a student’s grade with his/her parents or guardians. Refer to the following pages for additional information.
ACT PREPARATION WORKSHOPS

Organized by Rose State College’s Continuing Education and Community Services Staff.

Reduce your anxiety and improve your scores!

Workshops are held the week prior to the ACT national test dates. Pre-registration is required.

Subject specific workshops available.

Test taking strategies addressed.

For workshop description and cost details please contact 405.733.7392.

RESIDUAL ACT TESTING

A Concurrent student may take the ACT Residual test for admission once during the year in which the respective ACT Residual examination is valid (November 1 through October 31) the test date shall not coincide with a national ACT test date. Please contact the admissions office for permission.

THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT POLICY (FERPA)

The Family Educational Rights and Privacy Act of 1974, as amended, require each postsecondary educational institution to publish and make available to its students statements of policy which specify institutional intent in the following matters:

- Inform students annually of their rights in the Rose State Student Handbook.
- Permit students to inspect and review their education records.
- Provide a list of types and location of education records and the addresses of the officials responsible for those records.
- Inform students that no personally identifiable information from education records will be disclosed without their prior written consent except when prior written consent is not required by the FERPA.
- Inform students what institutional officials and other specified individuals to whom certain information may be released without obtaining prior written consent.
- Specify which items of information which will be designated as public or Directory Information.
- Maintain records of requests for disclosure of personally identifiable information and permit students to review those records.
- Provide students an opportunity to seek amendment or correction of education records.
FREE TUTORING SERVICES

Rose State College provides free tutoring services to all RSC students as well as area high school students. Tutoring is available for most general education courses. Tutoring Services is located at the north end of the Learning Resources Center/Library.

Students are allowed 2 free hours of tutoring per week, per subject.

Free Online Tutoring Center
Now 24/7 (Closed Thanksgiving Day only.)
General education courses include:
Math (algebra, geometry, trigonometry, calculus)
Science (biology, Earth science, chemistry, physics)
English essay writing

For more information call 405.733.7417.
CLASS ATTENDANCE

It is the responsibility of all students to be punctual and attend classes regularly. The student is responsible for consulting with the professor when an absence occurs. Professors are given the prerogative of determining whether the absence shall be deemed excusable. The student is responsible for all class work covered during his/her absence, even in cases in which the absence was excused or unavoidable. Failure to attend class regularly may result in recommendation for the student to withdraw from class and/or from the College.

CONCURRENT COURSES OFFERED ON HIGH SCHOOL CAMPUSES OR VIA INTERACTIVE-TV

Students who are enrolled in classes that meet on high school campuses or view lectures via Interactive-TV will be responsible for attending all scheduled class sessions. As in all cases, the professor shall determine whether an absence is excusable. Regardless, if a student misses class for any reason, he/she will be responsible for contacting the professor and, if allowed, making up class work covered during their absence.

WITHDRAWAL

Concurrent students must consult with Rose State College and their high school counselor(s) and/or principal prior to withdrawal from college courses. Students must complete and submit a withdrawal form to the Rose State College Admissions office before they can be officially withdrawn from college courses. Failure to do so may result in the student earning the grade of “F” for the class. Students must withdraw prior to the withdrawal deadline which is listed in the current Rose State College class schedule book. Rose State College withdrawal deadlines are set according to the following schedule:

- Prior to the end of the 12th week in a 16-week session.
- Prior to the end of the 6th week of any 8-week session.
- Prior to the end of the 3rd week of any 4-week session.
- Prior to the last three class periods of an interim session.

Each high school senior who meets the eligibility requirements for concurrent enrollment shall be entitled to receive a tuition waiver equivalent to the amount of resident tuition for a maximum of six (6) credit hours per semester. Students are responsible for the fee portion of payment.

Student Signature   Date
APPLICATION
FOR HIGH SCHOOL
CONCURRENT ENROLLMENT

THE FOLLOWING DOCUMENTS ARE REQUIRED FOR ADMISSION.

1. Application for Concurrent Enrollment
2. Application for Admission
3. Official High School Transcript
4. ACT or SAT Scores
5. Documentation of Student Vaccination Status
6. Concurrent Enrollment Student Contract

APPLICANT

Semester: Fall 20____ Spring 20____ Summer 20____ Expected Graduation Date _____________

Name________________________________________________________      Student ID_____________________________

HIGH SCHOOL OFFICIAL

I have examined the academic records of the student indicated above and certify that he/she is eligible to satisfy
high school graduation requirements (including curricular requirements for college admission) no later than the
spring semester of the senior year. I recommend that he/she be permitted to enroll in ______ credit hours for the
semester indicated below:

Fall 20____  Spring 20____  Summer 20____

___________________________________________  ______________________________ ________________
High School Principal Name    Principal Signature   Date

___________________________________________  ______________________________ ________________
High School Counselor Name    Counselor Signature   Date

___________________________________________  ______________________________ ________________
High School      High School Address   High School Phone

(Continued on the back)
HIGH SCHOOL CLASSES
List the high school courses you will be enrolled in for the semester of application: Note: An application for Concurrent
Enrollment is required for EACH semester you attend Rose State College as a concurrently enrolled student.

__________________________________________________________________ ______________________
(Student Signature) (Date)

COLLEGE CLASSES
List your preferred college classes below

__________________________________________________________________ ______________________
(Course Title)

__________________________________________________________________ ______________________
(Course Title)

__________________________________________________________________ ______________________
(Course Title)

STUDENT
I understand the provisions set forth by Rose State College and my high school. I authorize Rose State College to release
my attendance records, grades, testing scores and official Rose State College transcripts to my high school for as long as I
am attending Rose State College as a concurrent high school student.

__________________________________________________________________ ______________________
(Student Signature) (Date)

PARENT/GUARDIAN
As parent/guardian of the student indicated above, I understand all provisions and hereby give my permission for him/her
to be enrolled concurrently in both high school and Rose State College courses for the semester listed. The tuition waiver
for high school seniors will cover the per credit hour tuition cost for up to six credit hours. All high school students are
responsible for additional fees, plus parking permit, and books.

__________________________________________________________________ ______________________
(Parent/Guardian Signature) (Date)
# Rose State College Application for Admission

**Office of Admissions and Records**

6420 S.E. 15th Street  
Midwest City, OK 73110

## Application for Admission

<table>
<thead>
<tr>
<th><strong>First Name</strong></th>
<th><strong>Middle Name</strong></th>
<th><strong>Last Name</strong></th>
<th><strong>Other Name(s) under which your records may appear</strong></th>
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**Prefix:**  
- Mr.  
- Ms.

**Social Security Number:**

**Former RSC Student?**  
- Yes  
- No

**Date of Birth:**

- **MO**
- **DAY**
- **YEAR**

**Place of Birth:**

- **City**
- **State**
- **Country (if not U.S.)**

**Resident Status:**

1. **Resident of Oklahoma?**  
   - Yes  
   - No 
   - How Long? **Years** **Mos.**
2. **U.S. Resident?**  
   - Yes  
   - No 
   - Visa Type:  
     - F-1
     - J
     - H
     - Other
3. **Resident Alien?**  
   - Yes  
   - No 
   - A# ________________________________________

**To Be answered by U.S. and Foreign Students:**

4. **English is my second language?**  
   - Yes  
   - No

*Official documents required by the U.S. Citizenship and Immigration Service, Oklahoma State Regents, and Rose State College must be received and evaluated before an I-20 will be issued.*

**STUDENT’S E-MAIL ADDRESS:**

**STUDENT’S CURRENT ADDRESS:**

<table>
<thead>
<tr>
<th><strong>First Name</strong></th>
<th><strong>Last Name</strong></th>
<th><strong>Number and Street</strong></th>
<th><strong>City</strong></th>
<th><strong>State</strong></th>
<th><strong>County</strong></th>
<th><strong>Zip Code</strong></th>
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</table>

**PARENT OR EMERGENCY CONTACT:**

<table>
<thead>
<tr>
<th><strong>First Name</strong></th>
<th><strong>Last Name</strong></th>
<th><strong>Number and Street</strong></th>
<th><strong>City</strong></th>
<th><strong>State/Country</strong></th>
<th><strong>Zip Code</strong></th>
<th><strong>AC</strong></th>
<th><strong>Telephone</strong></th>
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</tbody>
</table>

1. **Active Military:**  
   - Yes  
   - No  
   - Branch of Service
2. **Veteran:**  
   - Yes  
   - No  
   - Branch of Service
3. **Military Dependent:**  
   - Yes  
   - No  
   - Is Service Member Active?  
     - Yes  
     - No
4. **In what state is the active duty member stationed?**

5. **Are you on academic probation at another school?**  
   - Yes  
   - No
6. **Are you on academic suspension at another school?**  
   - Yes  
   - No

**FOR EMERGENCY NOTIFICATION TEXT THE WORD “ROSE” TO 288411.**
I hereby affirm that all information supplied on this form is complete and accurate. It is my understanding that I shall not be considered for admission to Rose State College until I submit all required documents. If I am accepted at Rose State College, I agree to abide by the rules and regulations of the College. I also understand that student records are released only in accordance with institutional policy as provided by the Family Educational Rights and Privacy Act (as amended).

**Applicant’s Signature** __________________________________________________________ Date ______________________

**FOR OFFICIAL USE ONLY**

<table>
<thead>
<tr>
<th>County Code</th>
<th>Resident Code</th>
<th>Admit Code</th>
<th>PS High School Code</th>
<th>PS CODE</th>
<th>Month</th>
<th>Day</th>
<th>Year</th>
<th>Admissions Use</th>
</tr>
</thead>
</table>

Rose State College, in compliance with Titles VI and VII of the Civil Rights Act of 1964, as amended, Title XI of the Education Amendments of 1972, Americans with Disabilities Act (ADA) of 1990 and other federal laws and regulations, does not discriminate on the basis of race, color, sex, age, national origin, religion, disability, sexual orientation or status as a veteran in any of its policies, practices, or procedures. This includes, but is not limited to, admissions, employment, financial aid, and educational services. Issues of noncompliance should be referred to the Affirmative Action officer, Administration Building, Room 104; telephone (405) 733-7979 or TDD (405) 733-7355. Rose State College is accredited by The Higher Learning Commission: A Commission of the North Central Association of Colleges and Schools.
PLEASE SIGN AND RETURN TO ADMISSIONS AS SOON AS POSSIBLE

Rose State College is committed to protecting the health of its students. Therefore, the submission of the following information is being required of all new students who will be attending classes on campus.

Please check one of the following:

_____ I hereby certify that I have received the vaccinations for measles, mumps, rubella and hepatitis B.

_____ I hereby certify that I have received vaccinations for measles, mumps and rubella and will complete vaccinations for hepatitis B within six months.

_____ I hereby certify that the administration of the vaccines for measles, mumps, rubella and hepatitis B conflict with my moral or religious tenets. (In the case of a minor, this must be certified by a parent or legal guardian.)

_____ I am submitting below a physician’s statement indicating it is medically inadvisable for me to take these vaccinations.

_____ I belong to one of the groups of students listed under the exemptions portion of this form, and have identified the group to which I belong.

The information provided in this document is true and accurate to the best of my ability. I understand that falsification of this document is a violation of the Student Conduct Code and such conduct could result in suspension or expulsion from Rose State College.

__________________________  ____________________________
Student Name  Student ID#  

__________________________  ____________________________
Signature of Student, Parent, or Legal Guardian  Date

PHYSICIAN’S STATEMENT

I hereby certify that the administration of the vaccines for measles, mumps, rubella and hepatitis B are medically inadvisable for the above named student.

__________________________  ____________________________
Signature of Licensed Physician  Date

EXEMPTIONS

Certain groups of students will not be asked to provide vaccination information. Please indicate if you belong to any of the following groups.

_____ I am a high school graduate, and that I graduated from an Oklahoma high school since 1996.

_____ I am transferring from another college located in the State of Oklahoma.

_____ I am only enrolling in off campus or distance education courses.

_____ I am active military.

_____ I am enrolling in Training Center classes only.

_____ I graduated from a high school that required these vaccinations.

State of high school graduation: __________________ Year of graduation: _____________

_____ I have been provisionally admitted and will take no more than 9 credit hours at this institution until I have submitted the above information and been admitted as a regular student.

If my status at this institution changes so that the above claimed exemption no longer exists, I understand it is my responsibility to notify the institution of these changes and to provide my vaccination information before I enroll in additional course.

__________________________  ____________________________
Student Signature  Date
ROSE STATE COLLEGE CONCURRENT ENROLLMENT PACKET FOR HIGH SCHOOL JUNIORS / SENIORS

APPLICATION

To apply for concurrent enrollment, follow the instructions on the attached form and submit all required information to the address below.

QUESTIONS?

If you have any questions regarding concurrent enrollment or the admissions process contact the

Office of Distance Education
Learning Resources Center
Room 208
405.733.7951 Phone
405.733.7567 Fax

Office of Admissions & Records
Administration Building,
Room 100
6420 SE 15th Street
Midwest City, OK 73110
405.733.7308 Phone
405.736.0309 Fax
CONCURRENT ENROLLMENT PACKET
FOR HIGH SCHOOL JUNIORS/SENIORS

Rose State College  6420 SE 15th Street  Midwest City, OK 73110
rose.edu

Rose State College
Office of Distance Education and Instructional Support
Learning Resources Center, Room 204A
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Fax: (405) 733-7567

Rose State College
We Believe in You!

Rose State College  6420 SE 15th Street  Midwest City, OK 73110
rose.edu

Rose State College is accredited by The Higher Learning Commission: A Commission of the North Central Association of Colleges and Schools, 230 South LaSalle Street, Suite 7-500, Chicago, IL 60604-1411, Telephone: 1-800-621-7440. Rose State College, in compliance with Titles VI and VII of the Civil Rights Act of 1964, as amended, Executive Order 11246, as amended; Title IX of the Education Amendments of 1972; Americans with Disabilities Act of 1990, as amended by the ADA Amendments Act of 2008 (ADAAA); Genetic Information Nondiscrimination Act of 2008 (GINA), and other federal laws and regulations, does not discriminate on the basis of race, color, sex, age, national origin, religion, disability, genetic information, sexual orientation, or status as a veteran in any of its policies, practices, or procedures. This includes but is not limited to: admissions, employment, financial aid, and educational programs, activities or services. The Affirmative Action Officer is the Executive Director, Human Resources/AAO. This publication is issued by Rose State College, as authorized by the Board of Regents. 8,000 copies have been printed by Classic Printing and distributed at a cost of $3,799.00.