Faculty Senate Minutes

Time and Date: 2:30 pm – November 7, 2013 - Thursday

Senators Present:

Business & Information Technology - Craig Dawkins  
Kristen Wolfe

Engineering Science - Chuang Shao  
Amy G. Hurst

Humanities - Emily Robinson  
Reginald Snoddy  
Sherri Mussatto

Social Sciences - Misty Engelbrecht  
James Hochtritt

Guests- Dana Lindon-Burgett  
Isabelle Billen

Call to Order: Craig Dawkins

Approval of Minutes: Minutes were approved without changes.

Treasurers Report: Chuang Shao reported that the current balance is $6,883.50. The treasurer’s report was approved.

Committee Reports:

1. Discussion and possible action related to committees.
   a. Assessment: Craig Dawkins distributed copies of the new Quantitative Literacy instrument. The instrument will be piloted before Thanksgiving and will be given in the spring semester.
   b. Committees List: This list is finished and has been submitted to Ken Roper.
   c. Planning Council: The Planning Council has asked faculty senate representatives to organize town hall meetings within their divisions. The meetings will occur over the next two weeks.
   d. Learning Resources Committee: Changes are being discussed such as expansion to the LRC, which will focus on a bigger testing center, additional student space, etc. Also, there may be a connection built between the LRC and the Lecture Hall.
Old Business:

1. **January Convocation luncheon update**: Craig Dawkins has a bid of $9.00 per person. Since the total cost will be over $500.00, the faculty association will need to approve the spending of these funds. Emily Robinson made a motion to move forward and have the faculty vote during November. Kristen Wolfe seconded the motion, and the motion carried.

New Business:

1. **Town Hall Meetings for Planning Council**: Possible questions to prompt discussion were sent out by Craig Dawkins. The results of the Town Hall Meeting discussions should be sent to Dean Claudia Buckmaster.

2. **Speeding electric carts from the Physical Plant and pedestrians**: This item was put forth by Terry Byers. It was also noted that this issue was brought up by a student committee. This item will be brought forward during the faculty senate’s meeting with Dr. Webb.

3. **Mowing during class hours in the fall/spring/summer**: Mowing is a distraction to those whose classrooms are on the first floor (especially of the business building where the grass is right outside a classroom window). This item will be brought forward during the faculty senate’s meeting with Dr. Webb.

4. **Textbook policy in the P&P**: Michelle Brockmeier and John Wood from the Social Sciences Division requested the discussion of this item. They want to strike the part that reads, “at least two professors must use each text when different texts are being used for the same course.” After discussion of this item, the faculty senate came up with these possible revisions:
   a. Change the word “aids” to “resources” in the first sentence under Selection responsibility.
   b. Under the Limitation section, strike the part that reads, “at least two professors must use each text when different texts are being used for the same course” under the Limitation part. This part will now read, “Each course is limited to not more than two texts and is not required to use any textbook.”
   c. Under the section titled Adjunct Professors, add “unless special permission is granted by the division dean” to the end of the sentence.
Kristen Wolfe made a motion to submit these revisions as amended. Emily Robinson seconded the motion, and all were in favor.

5. **“Class Climate” Discussion**: Dana Lindon-Burgett and Isabelle Billen came to discuss Class Climate, a course evaluation feedback system created by Scantron. This is a way to conduct online course evaluations. It is also a way to create surveys for the campus. After the survey/evaluation is completed, the results come in the form of a nice report with graphs.
The initial cost is approximately $30,000.00 and then around $6,000.00 yearly. A grant could possibly pay for this.
Several campuses have totally done away with paper evaluations, but we could still offer them if professors choose to use them.
The Class Climate program integrates well with multiple learning management systems.
This idea will be taken to Academic Affairs.

6. **Canvas Pilot**: There may be a six-month pilot of Canvas. Two courses per division would pilot the product. However, even if you are not part of the pilot study, you could test it on your own for six months.

**Call to Adjourn**: Kristen Wolfe made a motion to adjourn at 3:25. Emily Robinson seconded the motion, and all approved.

Submitted by Sherri Mussatto, Faculty Senate Secretary