Senators Present:

**Business & Information Technology -**
- Kristen Wolfe
- Craig Dawkins
- Donna Wilson

**Engineering Science -**
- Chuang Shao

**Health Sciences -**
- Kim Robberson

**Humanities -**
- Chris Knox
- Sherri Mussatto
- Reginald Snoddy

**Social Sciences -**
- Debbie Lynch
- James Hochtritt
- Kathy Carey

**Adjunct Representative-**
- Stacie Mays

**Call to Order:** Meeting of April 11, 2013, was called to order at 2:00 p.m.

**Approval of Minutes:** Motion made and seconded to approve the March 2013 minutes.

**Treasurer’s Report:** Jim Hochtritt reported that the current balance is $5,993.50. $204.00 was paid to Survey Monkey.

**Committee Reports:**

1. Discussion and possible action related to committees.

   - **Assessment Committee:** Sherri Mussatto and Craig Dawkins reported that the Effective Written Communication Assessment scores were very low. The mean score was 50.52, and the median was 49. Dr. Caldwell had already sent the results to all faculty mailboxes. There was discussion among the Assessment Committee as to whether or not grades should be adjusted to make the highest grade a 100%, but most were in agreement that they should not. The faculty senators concurred.
• **Academic Affairs Committee:** A discussion was continued on the fact that students are allowed, through online enrollment, to enroll in classes for which prerequisites have not been met. This is a data entry issue that has been problematic for the past ten years. It was generally agreed that online enrollment should have the same stops in place as on-campus enrollment.

• **Salary Committee:** Although a salary survey was conducted, there is no report as of yet.

• **Distance Learning Committee:** This committee met on April 10th, but there is nothing to report at this time.

• **Other:** A list of all committees is currently available on the Faculty Association website. It is set to update each December.

2. Discussion and possible action related to online course academic integrity standards.

   • Chuang Shao informed the senators that the math department formed a team for each course to standardize all objectives that need to be covered and that they have a standardized final exam for each course, both online and on-campus.
   • Craig Dawkins voiced two main concerns about online academic integrity: cheating, and the possibility that surrogates are actually doing the work. He would like these problems addressed or there will be a possibility of negative repercussions.
   • Having online students take exams in the Testing Center may be one way to combat this issue. However, Kristen Wolfe warned against a “one size fits all” method of determining academic integrity. We need to develop a way to determine if at least one element of our course can ensure academic integrity.
   • Jim Hochtritt asked how 4-year universities are handling this issue.
   • Dawkins encouraged senators to have this issue put on each division’s agenda for end of the year division meetings.

**Old Business:**

There was no old business to discuss.
New Business:

1. Discussion and possible action related to the Faculty Association luncheon.
   - For the annual August luncheon, a vegetarian choice will be offered.

2. Discussion and possible action related to door prizes for the Faculty Association luncheon.
   - Craig Dawkins gave senators the door prize form to give to anyone who donates thanking them for their support and informing them that the donation is tax deductible.

3. Discussion and possible action related to the faculty development program during the August convocation.
   - Dawkins encouraged the senators to look back over previous minutes to determine what subjects we would like to see addressed during convocation.
   - We may want to have a discussion of online academic integrity standards.

4. Discussion and possible action related to the Leadership Assessment Survey.
   - Craig Dawkins suggested that a benchmark should be set for the number of faculty who should complete the survey for it to be valid.
   - Kristen Wolfe made a motion that if half of the people who were given the survey completed it, then the survey would be published. Kathy Carey seconded the motion. All approved.
   - There was also discussion of the possibility of striking “no value” responses such as “I don’t know” from the survey.
   - Cathy Karey said we should be very careful about censoring any comments from the survey.
   - All senators favored including all responses.
   - From the survey, the issue of tenure has come up again for the second year.
   - Jim Hochtritt voiced that the P &P needs to include explicitly stated guidelines about the privacy of tenure voting.

5. Discussion and possible action related to the Chamber of Commerce economic release.

• This is a lengthy document, but Craig Dawkins wanted to point out that 51% of inmates in our federal system did not finish high school. 5% of inmates have a bachelor’s degree.

6. Discussion and possible action related to Faculty Senate priorities for 2014.

• Cathy Karey expressed that mental health services and disability services are inadequately staffed. She also said that salary is a big issue for full time faculty, and that night students should have more equality. For example, many programs and festivities are only held during the day.
• Craig Dawkins suggested that the Testing Center might need to be separated, expanded, and have additional hours.
• Chris Knox said that online enrollment and the prerequisite issue should be a priority next year. She also suggested that we address the issue of security response time and retention and graduation.
• Kristen Wolfe would like to focus on academic integrity standards.

7. Discussion and possible action related to relocating campus security to the LRC.

• Dawkins noted that during the late hours, more students are in the LRC than anywhere on campus, so it might be nice to put an additional security office there.
• Chuang Shao agreed that security should have two offices.

8. Discussion related to 2013 accomplishments of the Faculty Senate.

1. Rose State College website changes for benefits page.
2. Committees Page on the internal website so that faculty will know who serves on all the committees and enable better communication.
3. D2L “Send Only” survey and resolution regarding future technology issues.
4. Expansion of the “Early Alert” program on behalf of retention and graduation goals.
5. Leadership Assessment resulted in a number of changes including financial presentations from Business Affairs regarding the finances of the college.
6. The Recruitment and Retention Committee was altered to add membership from faculty and students for future committees.
7. Distribution of the Leadership Assessment survey to internal and external stakeholders.
8. Favorable resolution of the food service issue on the college campus.
9. Elevated the decade old problem of students being able to improperly enroll online into courses with prerequisites to the Academic Affairs committee.
10. Participated in the interview process and organized a subcommittee in the selection of the next president of Rose State College.
11. Created a beginning dialog regarding the new retention and graduation benchmarks that will determine new state funding.
12. The luncheon had over $1200 in door prizes.
13. Dealt with the concerns elevated regarding the tenure process. (More to do in this regard still.)
14. Began a dialog regarding establishing academic integrity standards for online course.
15. Communicated legislative issues of concern for Higher Ed to full time faculty members.

Call to Adjourn:

Motion made and seconded to adjourn at 3:15 p.m. Motion carried.

Submitted by Sherri Mussatto, Faculty Senate Secretary