Rose State College
Faculty Senate Minutes
February 14, 2013

Senators Present:
Business & Information Technology - Craig Dawkins
Donna Wilson
Kristen Wolfe

Engineering Science - Chuang Shao

Health Sciences - N/A

Humanities - Chris Knox
Reginald Snoddy
Sherri Mussatto

Social Sciences - Debbie Lynch
James Hochtritt
Kathy Carey

Adjunct Rep - Stacie Mays

Guest - Matt DeSpain

Call to Order: Meeting of February 14, 2013, was called to order at 2:00 p.m.

Approval of Minutes: Motion made and seconded to approve the November 2012 minutes.

Treasurer’s Report: Jim Hochtritt reported that the current balance is $6,197.50.

Committee Reports:

1. Report from the Bookstore Committee:

   • Kathy Carey encouraged prompt completion of the bookstore survey. It is set to close Friday, February 15th.

2. Report from the Assessment Committee:

   • Sherri Mussatto reported that the college wide assessment of effective communication is underway and will be completed by the end of February.
• Craig Dawkins reported that the Student Satisfaction Survey is currently in the revision process.

3. Report from the Retention and Recruitment Committee:

• Craig Dawkins reported that the committee is working toward the improvement of the Early Alert system.

4. Discussion and update regarding committee initiative with IT Services:

• Ken Roper has received a list of all committees so that a representative from each one can post the agendas, minutes, etc. This practice will enhance communication among faculty. The faculty senate might need to make sure various committees are posting these informational materials.

Old Business:

There was no old business to discuss.

New Business:

1. Discussion and possible action related to the “Early Alert” program.

• Craig Dawkins explained how the current Early Alert program works. However, there has been some debate as to whether or not it is functioning the way it should. There is a question as to if faculty should be encouraged to use the Early Alert at certain times of the semester such as during the fourth week or two weeks prior to the last date to withdraw.

2. Discussion and possible action related to college financial information updates.

• Keith Ogans made a presentation on college financial information during spring convocation, but there was discussion about the benefits of being updated on a more regular basis such as once a quarter.
• Another idea was to make Mr. Ogans’ presentation available and then have a meeting for all interested faculty who may have questions about it.

3. Discussion and possible action related to student retention.

• There was much discussion about the link between financial aid and how it affects retention.
Chris Knox expressed interest in knowing the process of financial aid, why students who lost their financial aid at one college can obtain it from another one, and who is on the financial aid appeals committee. She also suggested the possibility of a faculty representative on the appeals committee.

Chris Knox also said that the problem of self-enrollment is a serious one that needs to be addressed and that all developmental students should be required to enroll with an advisor.

Chuang Shao indicated that many math students are enrolled in the wrong classes, which dramatically diminishes their opportunity to be successful. She also suggested that there be a prerequisite time limit of some sort that requires students to have passes the prerequisite course within the past two years so that they are better prepared for their course work.

Craig Dawkins reported that the University of Oklahoma has been able to identify “problematic” new and enroll them in eleven hours so they are never really first-time, full-time students.

Jim Hochtritt said that Dean Brett Wood has come up with a form that students and faculty must sign before a student withdraws from a course. Senators were asked to go back to their divisions and ask their colleagues if this is a process that we would all like to establish.

4. Discussion related to legislation under consideration by the state legislature.

Craig Dawkins encouraged all senators to take a look at it and determine what concerns we have about it, and he will express our views at Faculty Council next week.

5. Discussion and update of the Presidential Selection Committee.

Craig Dawkins reported that the interview process has concluded and that candidates have been ranked.

There were twenty-five questions asked of the candidates.

All regents were on the committee as well as Craig Dawkins and a student representative.

Dawkins made a list of criteria from the faculty perspective, and he felt that his concerns were accepted as relevant.

6. Discussion and possible action related to assignment of officers for the 2014 school year.

The faculty senate is in need of a President-Elect.

Senators need to be elected by March 1.
7. Discussion and possible action related to the Leadership Assessment for 2013.

- Stacie Mays is heading up the leadership assessment.
- She proposed that we do the following:
  - Remove the President from the 2012/1013 Assessment since he’s retiring.
  - Add a note so that participants are aware that the results of the assessment are public record.
  - Add D2L questions under the VP of Academic Affairs.
  - Remove the “Comments” section from each question.
- She requested that the faculty come up with questions about faculty needs as they relate to D2L by Friday, February 22nd.

Call to Adjourn:

Motion made and seconded to adjourn at 3:10 p.m. Motion carried.

Sherri Mussatto, Faculty Senate Secretary