Senators Present:

Business & Information Technology - Kristen Wolfe
  Craig Dawkins
  Donna Wilson

Engineering Science - Chuang Shao
  Steven Fowler

Health Sciences - Genia Wilson

Humanities - Sandy Keneda
  Sherri Mussatto
  Reginald Snoddy

Social Sciences - Debbie Lynch
  James Hochtritt
  Monique Bruner
  Misty Engelbrecht

Call to Order: Meeting of March 13, 2013, was called to order at 2:00 p.m.

Approval of Minutes: Motion made and seconded to approve the February 2013 minutes.

Treasurer’s Report: Jim Hochtritt reported that the current balance is $6,197.50.
Committee Reports:

1. Report from the Bookstore Committee:
   - Monique Bruner reported that the bookstore satisfaction survey results were not as bad as expected. Due to the survey results, their contract will be honored.

2. Report from the Assessment Committee:
   - Sherri Mussatto reported that the college wide assessment of effective communication has ended. Due to the high percentage of low scores, three professors from the assessment committee will submit a page from an actual class take-home assignment to see the difference between those scores and the actual assessment scores.
   - Craig Dawkins reported that the Student Satisfaction Survey is currently in the revision process.

3. Report from the President Selection Committee:
   - Craig Dawkins reported that the president selection process went smoothly. He shared a list of criteria he used in his decision making process.

4. Report from the Best Online Practices Committee:
   - Kristen Wolfe reported that the committee is working towards the implementation of aspects of the Quality Matters rubric for Rose State’s online classes to assure quality instruction.

5. Update on Project with IT Services:
   - Craig Dawkins is working to add all committees, along with their agendas, minutes, etc., to the Faculty Association website.

6. Update on Faculty Council:
   - Rose State has submitted no increase in tuition and fees rates.

Old Business:

There was no old business to discuss.
New Business:

1. Discussion and possible action related to Carson’s Food Service.
   - Numerous complaints about Carson’s Food Service have been reported. Craig Dawkins believes that Dr. Britton has the power to terminate their contract.
   - Monique Bruner made a motion that the contract with Carson’s Food Service be terminated as soon as possible. It was seconded and approved without objection.

2. Discussion and possible action related to college financial information.
   - Keith Ogans has offered to give a special presentation to anyone interested in the college’s finances. It would be similar to the one given during the fall convocation.
   - A suggestion was made to ask him to make a general presentation to all faculty at the next fall convocation.

3. Discussion and possible action related to online enrollment and prerequisites.
   - Leanne May submitted this agenda item. She expressed concern with the fact that students enroll themselves into courses that have prerequisites without having satisfied those prerequisites. This practice contributes to the failure rate since many students are unprepared for the required course work.
   - Chuang Shao agreed with May’s statements about students being unprepared. She added that it is also important to know how long ago the student took the prerequisite course and what grade was earned.
   - Craig Dawkins asked about the importance of students’ ability to enroll online.
   - Jim Hochtritt suggested that we might consider requiring on-campus enrollment for any course with a prerequisite.
   - Monique Bruner reported that our system does not recognize transcript information from other colleges.
   - Steven Fowler suggested that we just need to upgrade OASIS.
   - Craig Dawkins will take this problem to President Britton.

4. Discussion and possible action related to division senators, alternates, and the nomination officers for the 2014 school year.
   - Craig Dawkins said he needed nominations for next year’s faculty senate by March 28th.
   - Election of officers will take place in the second week of April.
   - The following people volunteered to be officers for next year:
     - President: Craig Dawkins
     - President-Elect: Monique Bruner
     - Secretary: Sherri Mussatto
     - Treasurer: Chuang Shao
     - Parliamentarian: Kristen Wolfe
5. Discussion and possible action related to orientation, student success, and presentation by Misty Engelbrecht of the Social Sciences Division.

- Misty Engelbrecht presented course descriptions of EDUC 1113: Educational Planning and EDUC 1101: College Orientation and Academic Strategies.
- Educational Planning is designed to provide a structured and holistic instruction to the collegiate environment. The course will introduce new students to academic programs, educational opportunities and responsibilities, and campus services and resources, and highlight academic strategies that may facilitate successful transition to Rose State College. It will be a general education requirement for all Social Sciences degrees beginning in Fall 2013. It will also be required for all Ticket to Rose recipients beginning Fall 2013.
- Educational Planning will familiarize students with the collegiate environment and provide students with tools needed to develop successful academic strategies and persist in post-secondary education. Students will be introduced to campus resources, institutional policies, and best practices for college success. In the future it will be required for all students needing developmental course work in two of the three areas of English, reading, and math.

6. Discussion and possible action related to the Wellness Center.

- Monique Bruner reported that the faculty in the Social Sciences division would like a blood pressure machine in the Wellness Center.
- Genia Wilson can get information on the cost.
- Craig Dawkins suggested that Chris Leland may be able to order one.

7. Discussion and possible action related to communication of events and notices to RSC retirees.

- Pam Reynolds brought forth this agenda item.
- Many retired faculty would like to continue to receive e-mail notification about campus events after they retire.
- Craig Dawkins will take this item to President Britton.

8. Discussion and possible action related to the recent bond election and needs for the next election.

- Craig Dawkins will verify for what purposes the extra space in the Learning Resources Center will be used.
9. Discussion and possible action related to online course academic integrity.

- There was much discussion on the integrity of online courses and the future of online courses both Rose State and nationwide.
- There is a concern that publishing companies have developed many online courses, almost to the extent that the need for teachers might diminish if no academic integrity standards are implemented by faculty teaching online courses.
- Two basic academic integrity standards were addressed by Dawkins: 1. Faculty can guarantee that the student did not pass the course entirely by cheating. 2. Faculty can guarantee that the student is the person who completed the coursework, not a surrogate.
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- Two basic academic integrity standards were addressed by Dawkins: 1. Faculty can guarantee that the student did not pass the course entirely by cheating. 2. Faculty can guarantee that the student is the person who completed the coursework, not a surrogate.
- There is also a concern that the only enrollment growth is in online classes.
- We want Rose State College to be able to say we exceed the standard level of academic integrity in order to maintain credibility.
- Senators had differing ideas about exactly who would develop these standards and if all divisions would be held to the same standards.

Call to Adjourn:

Motion made and seconded to adjourn at 3:15 p.m. Motion carried.

Sherri Mussatto, Faculty Senate Secretary