Call to Order: Meeting of November 8, 2012, was called to order at 2:00 p.m.

Approval of Minutes: Motion made and seconded to approve the October 11, 2012 minutes.

Treasurer’s Report: Jim Hochtritt reported that the current balance is $6,197.50.

Committee Reports:

1. Report from the Bookstore Committee: Monique Bruner reported on the Bookstore Committee. 
   - The committee will meet on November 27th to discuss the bookstore satisfaction survey.

2. Report from the Assessment Committee:
   - Craig Dawkins presented a report on the recent meeting of the Assessment Committee.
   - An assessment tool for effective written communication has been developed and approved.
   - It will be distributed across campus in the Spring 2012 semester.
3. Report from the Best Online Practices Committee:

- Kristen Wolfe reported that there is still a feeling of discord resulting from the D2L e-mail issue.

4. Presidential Search Committee:

- Craig Dawkins reported that this committee met the previous night.
- Applicants’ names cannot be made public.
- Only one person has submitted an application thus far.
- December 15th is the application deadline, but that date can be extended if the committee is not satisfied with the pool of applicants.

Old Business:

1. Discussion related to the establishment of a new Faculty Senate Tenure Committee

- Since tenure is a faculty issue, there is a question about whether a subcommittee from the Faculty Senate be established to examine the Policy and Procedures Manual to determine if more specific wording be incorporated.
- There was a debate on whether or not the tenure process is problematic and whether it should only be dealt with at the division level.
- Dan Ratcliff made a motion that the tenure process should be dealt with on a division level basis and that the Faculty Senate should not govern it. The motion was seconded and approved without opposition.

New Business:

1. Discussion related to shared-governance (decentralized model) and creating a communication network for all college and subcommittees to which faculty members are assigned to serve.

- Craig Dawkins said that the recent D2L e-mail controversy provides evidence that our communication technique is not working as effectively as it should.
- Therefore, he asked John Primo if he might develop a blog-type link on the internal website where members of committees could record when committees met and what was discussed. The chairperson of each committee would be responsible for posting the information.
- Primo responded that the idea is feasible. Dawkins plans to pursue the idea and report back.
2. Discussion related to D2L “send-only” e-mail training in preparation for transition.
   - Craig Dawkins recommended that Chris Meyer and Dana Lindon-Burgett set up training sessions in each division rather than having faculty members come to them in the LRC.
   - A motion was made and seconded that division-level training on D2L send-only e-mail be requested, and it carried without opposition.

3. Discussion related to eliminating duplicate web pages regarding employee benefits.
   - Craig Dawkins reported that currently there are two different links for benefits that give different information (http://www.rose.edu/benefits and http://rose.edu/employee-benefits).
   - A motion was made and seconded that duplicate websites regarding employee benefits be eliminated. The motion was approved.

4. Discussion related to the survey conducted by the State Regents and the November 3rd Faculty Assembly.
   - Craig Dawkins summarized the results of this survey.
   - He reported that Chancellor Johnson said that each college will set its own benchmarks for retention and graduation rates.
   - By 2027, each college will be expected to produce 67% more graduates than it currently does and that no new money will be allocated to colleges unless it is on the basis of performance.

5. Discussion related to the formation of a Faculty Association subcommittee for the purpose of retention and graduation.
   - Craig Dawkins proposed the idea of Student Services, Faculty Senate, and students working together on this issue.
   - Although a retention committee exists, there are not many faculty members on it; therefore, an additional committee might be beneficial.
   - Monique Bruner questioned involving the Student Senate.
   - A motion was made that a Faculty Senate representative contact Dr. Webb to inquire about the progress of her committee and ask if the establishment of the Faculty Senate subcommittee might be of assistance. The motion was seconded and was passed without objection.

6. Discussion of the safety of the north entrance and exits of the college.
   - A motion was made to bring the matter of the north entrance safety and reconfiguration to President Britton. The motion was seconded and passed without objection.
7. Discussion of the summer office hour requirement for full-time faculty.

- This item was brought forward by Michael DeSpain. If full-time faculty members are considered adjuncts during the summer, why are they required to keep office hours?
- Amy Hurst explained that full-time professors get paid a little more than adjuncts in the summer, so that accounts for the additional requirement of keeping office hours.

Call to Adjourn:

Motion made and seconded to adjourn at 3:05 p.m. Motion carried.

Sherri Mussatto, Faculty Senate Secretary