Rose State College
Faculty Senate Minutes
September 13, 2012

Senators Present:
Business & Information Technology - Stacie Mayes
Kristen Wolfe
Craig Dawkins
Donna Wilson
Satish Singhal
Randy Stone

Engineering Science - Chuang Shao
Amy G. Hurst

Health Sciences - Genia Wilson
Shelley Mitchell
Kim Robberson

Humanities - Chris Knox
Reginald Snoddy
Sherri Mussatto

Social Sciences - Kathy Carey
James Hochtritt
Debbie Lynch
Monique Bruner

Call to Order:  Meeting of September 13, 2012, called to order at 2:00 p.m.

Approval of Minutes:  Motion made and seconded to approve the May 9, 2012 and the August 15, 2012 minutes.

Treasurer’s Report: The balance from the past academic year was $5,357.50. Faculty Association dues totaled $900.00, and that amount was deposited bringing the total to $6,257.50.

Committee Reports:

1. Report from the Dining and Food Service Committee: Kathy Carey discussed the recent developments concerning Carson’s Catering.
   - Faculty and staff are encouraged to express their opinions on their experiences with Carson’s.
   - Carey proposed that a survey be conducted on Carson’s food quality and service.
   - Action on Carson’s Catering will be recommended in two-three weeks.
2. Report from the Assessment Committee:

- Craig Dawkins presented a report on the recent meeting of the Assessment Committee. The committee decided to abandon the prior assessment instrument and replace it with one standard measure that will be implemented in the Spring 2012 semester. Effective Communication will still be assessed in that semester. The decision has not yet been made about what students will be assessed or specifically how they will be assessed.

Old Business:

1. Update from Kathy Carey about the funds from Faculty Senate being distributed evenly among the divisions.

   - Funds are available to each division, but thus far, only the Social Science Division has come up with ideas of what they want to do with their share of the money.
   - The next step after the division has a plan is to find out how much money it will take to implement the projects. Once a figure is known, the money can be distributed.
   - Craig Dawkins said it might be a good idea to find out some ideas can be carried out without the use of faculty association funds. Another idea would be for the divisions to pool their money to do something that would be beneficial to faculty as a whole rather than splitting it up among the divisions.
   - Craig Dawkins suggested an agenda item for the next meeting be added to discuss the college’s role in providing training that the faculty association would not need to pay for.
   - Jim Hochtritt suggested that we could possibly use the Faculty Association funds for equipment that would benefit our teaching and be specific to the needs of our division.
   - Dawkins said that we should bring this idea back as a future agenda item since it would mean a change in the constitution.

New Business:

1. A schedule of meeting times was set.
   - Motion was made and seconded to meet on a Thursday at 2:00 p.m. It passes without objection.
   - Meetings with Dr. Britton will also be on a Thursday at 2:00 p.m.
   - The president-elect publishes the Leadership Assessment survey, but no one has been elected to this position.
   - Stacie Mays volunteered to head up the Leadership Assessment Survey committee.
   - A motion was made and seconded to have Stacie Mays head up the Leadership Survey committee for this year. There were no objections.
   - A person from each division will be on the sub-committee for Leadership Assessment.
3. Discussion related to the Leadership Assessment Survey comments being published in the existing and future surveys.
   - Craig Dawkins reported that Dr. Britton thought it was a mistake to publish comments from the survey and thought that comments be removed from this year’s survey.
   - Craig Dawkins said that he believes to publish the survey without the comments would be counter-productive. Others voiced their opinions that the comments have value and should be published.
   - A motion was made and carried that comments will continue to be included on the Leadership Assessment survey and that a statement be made that all comments are subject to open records.

4. Discussion related to the agenda distribution protocols of the Rose State College meetings of the Board of Regents.
   - Craig Dawkins would like for all faculty to get a copy of the agendas for these meetings in electronic format.
   - Dawkins noted that these meetings are open meetings, and that the only restriction is seating.
   - A motion was made and seconded that faculty be sent an agenda in electronic format for an upcoming meeting of the Board of Regents. The motion was approved.

5. Discussion of the September 14th 2012 “Town Hall” meeting regarding the qualifications and characteristics of the next president of Rose State College.
   - Regent Joe Cole is coordinating the meeting.
   - Several faculty senators expressed their intention to attend this meeting.

6. Discussion related to the elimination of the printed spring and summer/fall course schedules in favor of an online version.
   - A comment was made that OASIS already provides an online schedule.
   - Chris Knox commented that a large amount of our students are first generation college students and many of them would not be comfortable with this format or be familiar with it.
   - Monique Bruner pointed out that many of our students do not have Internet access at home.
   - Satish Singhal suggested that the schedule be printed on news print to save money.
   - A motion was made and seconded to gradually reduce the number of printed copies and limit the distribution to the admissions office, the student center, the student services department, and advisors. The motion was approved.

7. Discussion related to the Blue Cross/Blue Shield health insurance offered through Rose State College- Sally Boyster.
   - This matter was turned over to our benefits people who will contact Blue Cross/Blue Shield representatives for clarification.
   - In her request for an agenda item, Sally Boyster suggested that more options be available for health care coverage.
• A suggestion was made to survey faculty on their satisfaction with the current healthcare plan.
• A motion was made and seconded to request that the Rose State College Benefits Department post full benefits, including exclusions, with Blue Cross/Blue Shield on the Rose State website for faculty and staff access. The motion carried.

8. Discussion related to taking a faculty survey regarding the elimination of D2L student e-mail.
• Cathy Carey expressed that the Best Online Practices committee members may not truly represent the faculty in their respective divisions.
• Craig Dawkins read a resolution he wrote asking for shared governance regarding critical change to the D2L distance learning application. He will e-mail the faculty senate a copy of this resolution and add it as an agenda item for next month’s meeting.
• A motion was made and seconded that Craig Dawkins construct a survey that will be sent to full-time and adjunct faculty about the use of D2L e-mail for approval at our next meeting. The motion carried.

Call to Adjourn:

Motion made and seconded to adjourn at 3:30 p.m. Motion carried.

Sherri Mussatto, Faculty Senate Secretary