Senators Present:

**Business & Information Technology** - Larry Barrett
Craig Dawkins
Stacie Mayes
Satish Singhal

**Engineering Science** - Dawcett Middleton
Amy Hurst

**Health Science** - Genia Wilson

**Humanities** - Chris Knox
Dianne Krob
Sherri Mussatto

**Social Science** - Kathy Carey
James Hochtritt
Debbie Lynch

**Adjunct Representative** - Pamela Danker

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**Call to Order:** Meeting of December 14, 2011, called to order at 3:00 pm.

**Approval of Minutes:** November minutes approved.

**Treasurer’s Report:** No change—current balance is $5,696.10 as of December 14, 2011. Stacie Mayes reminded senators that our account with FNB is commercial/non-profit and does not earn interest. A NOW account earns 1.5% but comes with monthly fees. If interest rates increase, we might revisit the issue of changing account status.

**Committee Reports:**

1. **Campus Art Committee:** Kathy Carey reported that Suzanne Thomas should have some sketches of student art by the end of January 2012. A student art project requirement will become part of the syllabi for art courses.

2. **Faculty Appraisal Committee:** Craig Dawkins reported that the committee is working on a new format for the Faculty Appraisal form, which takes out the present numerical rating of evaluation standards and replaces it with subjective statements such as “meets standards,” etc. A survey to determine faculty responsiveness to the proposal will be ready by the last week in January 2012.

**Old Business:**

- **Review of November 30 meeting with Dr. Britton:**

  Further discussion of the parking lot issue resulted in some suggestions for solving the problem. Larry Barrett said that a proposal was implemented on paper in the past but that nothing came of it. Chris Knox reminded senators that a security guard would check students’ ID’s in the past but RSC no longer relies on that “fix.” Larry Barrett volunteered to re-address the issue and work on a solution.

  Faculty Senate discussions with Dr. Britton should be made available to all faculty. Minutes of those meetings should be forwarded to faculty by Suzy Shockley as soon as possible following the meetings and should be posted to the Faculty Senate website as well.
New Business:

1. Division lunches with Dr. Britton: In order to increase Dr. Britton’s visibility on campus, President Carey suggested that each division plan on scheduling lunch with him to address any issues faculty may have.

2. Division bathrooms: A suggestion was made by President Carey that faculty visit bathrooms in other divisions and write evaluations of them. It was noted that bathrooms in the Social Sciences division are not in compliance for handicap accessibility. Many bathrooms across campus have not been updated and have become such eyesores and are in such disrepair that students are avoiding them!

3. Administrative Council Retreat: President Carey reminds all faculty to read the information compiled by the three focus groups. Some issues discussed during the retreat were faculty obligations to contracts; useful, hands-on training for new technology; planning and implementation of new programs; building a new technology facility; visually enhancing the appearance of the college.

4. Professional Development through Faculty Senate:
   - Stacie Mayes will research ways to enhance training programs for members of the Faculty Association. She suggested that faculty receive iPads to use during the training instead of receiving them as rewards for completing training. She also suggested that USEFUL training is needed to fully utilize the SmartBoards we have on campus.
   - Kathy Carey asked that senators from each division to identify specific issues that might need Faculty Association funds for professional development in accordance with our by-laws.

Other New Business:

Adjunct Representative Pamela Danker reported that adjunct faculty need more training in D2L. She also proposed that adjunct faculty be allowed to become members of the Faculty Association. The issue was tabled until more information can be obtained.

Motion made to adjourn meeting at 4:15pm by Dianne Krob. Seconded by Craig Dawkins. Passed.

Respectfully submitted,

Dianne Krob, acting for Secretary Chris Knox.