Senators Present:

**Business & Information Technology** - Arlene Haynes
- Craig Dawkins
- Stacie Mayes

**Engineering Science** - Leanne May
- Kristen Starkey
- Adjoa Ahedor

**Health Science** - Velmarie Swing
- Debbie Craig

**Humanities** - Chris Knox
- Dianne Krob

**Social Science** - Kathy Carey
- Debbie Lynch
- Pamela Danker (Adjunct Rep)

**Call to Order:** Meeting of March 9, 2011, called to order at 3:00 pm.

**Approval of Minutes:** Approval of February minutes.

**Treasurer’s Report:** No change—current balance is $4786.10 as of March 9, 2011

**Committee Reports:**

1. Constitutional Amendment Sub-Committee Report – Craig Dawkins
   - Committee has met and the survey questions are currently being formulated.
   - The questions are unique to Rose State College and are being written for specific positions.
   - The questions will be provided to the approving body to approve or decline.

2. Regents’ Meeting - Stacy Mayes
   - The math restructuring issue was discussed.
   - Regent Wright raised the question of a computer checkout system. A possible solution would be to roll in the cost of a laptop into tuition. This does not alleviate the issue that not every student has internet access at home.

3. Upcoming Regents Meeting schedule was verified.

**Old Business:**

1. Dara Hays Hearing Issue – Dr. Legako will not be able to attend due to a family issue and would be happy to attend later. Motion Passed to invite Dr. Legako to attend later.

2. The clarification of faculty overloads. The stated policies states that faculty can have up to 21 hours without permission.
New Business:

1. Faculty Senate Officer Positions need to be filled for the upcoming year. Several senators have volunteered to have their names added to the ballots for the following positions. Parliamentarian – Leanne May, Secretary – Chris Knox, Treasurer – Stacie Mayes and President Elect – Craig Dawkins. Motion to send a list of the slate of officers and request for anyone else who would like to have his or her name added to the ballot. Seconded by Kathy Carey. Motion Passed.

2. The issue of accessibility of adjunct faculty to students was raised. This issue was brought to light due to comments that were made in the Higher Learning Commission report. Several solutions and possibilities were raised such as providing locations for adjuncts to meet students on campus and faculty email response time. Motion was made by Kathy Carey to formulate a concise statement for accessibility options to be incorporated into the class syllabus. Kathy and Pam Danker volunteered to work on a statement. Seconded by Chris Knox. Motion Passed.

3. The issue of student parking in faculty spaces at the beginning of the term was raised. A request has been raised to limit the window of time that students are allowed to park in the faculty spaces without being ticketed. The request would entail that students could be ticketed after the first two days of class. A motion has by Leanne May made to have Dr. Britton investigate this issue. Motion Passed.

4. A request to check on whether or not it is customary for faculty to receive a letter of congratulations on receiving tenure. Several faculty members recall receiving a letter and others do not recall either way.

5. The topic of phased retirement was raised as an option. This could possible assist divisions the ability to investigate what to do about certain positions. There would need to be further investigation with the Teacher’s Retirement System and Social Security to see if this is even an option. The issue of healthcare cost being raised due to fewer individual participants in the group was also mentioned. Motion made to bring this issue to Dr. Britton pertaining to possibility of implementing a phased retirement. It was noted that the faculty senate would like to make it clear that they are neither endorsing nor rejecting the issue, rather just passing on the request. A vote was taken on the issue: one in favor, ten nay votes and two abstain votes. Motion Passed.

6. Class size limits of 40 or greater. The question was raised if there are set guidelines on how a class size is set. For example, one faculty member may be teaching a course with a class cap of 20 while another faculty member may have a class cap of 40. It was noted that online classes have a cap up to 40. A suggestion was raised about the possibility of the faculty member with the class with 40 students enrolled be assigned overload pay. Motion was made by Kathy Carey to bring forward the issue of class size limitation be brought forward to Dr. Britton. Seconded by Leanne May. Motion Passed.

7. A request was made to see about the testing center evening hours being increased during finals week. Motion made to bring to Dr. Britton about seeing whether the testing center hours during the week of finals can be extended. Motion Passed.

Motion made to adjourn meeting at 4:00pm. Motion Passed.