Call to Order
The meeting was called to order at 3:30 p.m. by Steve Howard, Faculty Senate President.
Motion made and seconded to approve August 29, 2007 minutes.

Treasures Report
- No Change from last report. Current balance is $3,703.61.

Special Guest
- Dr. Ric Baser: Informed Faculty Senate about House Bill 2108. The bill requires that colleges control the escalating cost of textbooks in the selection process. Section 2 of the Bill concerns the bundling of books; and states that students should be allowed to buy books bundled or unbundled. It also requires that the book publishers disclose information regarding what has changed in new editions. Section 3 of the Bill concerns ethical issues associated with incentives to faculty for adopting textbooks. Dr. Baser is calling for a committee to address House Bill 2108 to include 5 faculty members, 1 from each division; 1 academic dean; LRC dean; Follett book store representative; 2 book publishers and 2 student senate members. The 5 faculty members assigned to the committee are: Humanities, Ms. Theresa Walther; Engineering and Science, Mr. Dick Frost; Health, Ms. Sally Boyster; Social Sciences, Mr. John Wood; Business Ms. Eileen Dewey. Dr. Baser wants the new policy to be implemented by spring semester.

College Committees
- Those who serve on any college committee are asked to prepare a brief report of the meetings to be included in the faculty senate minutes.
- Gail Austin asks that the Student Satisfaction Surveys be completed by next week and returned to her.
• Gail Austin reiterated that the Critical Thinking assessment deadline is November 9, 2007

Old Business
• Gail Austin: Updated Faculty Senate about the web page. The committee has approached Ken Roper to have Brandon Acree, college webmaster to help implement the web page. Will follow up and report back at the next Faculty Senate meeting.
• Steve Howard: Would like to set up a committee to oversee a drive to get faculty donations to Rose State College Foundation. Motion to form such committee was seconded and carried. Mr. Ken Dewey, Ms. Kathy Carey and Mr. Dick Frost agreed to serve on the committee. Faculty Senate wishes to implement a matching contribution of up to $500.00 to the Rose State College Foundation.
• The senate addressed the necessity to have all textbooks on reserve in the LRC. Senate would like to institutionalize the books on reserve by including a statement in Dr. Baser’s report. Also, there was a motion made and seconded to ask book publishers to donate 2 textbooks for each course to the LRC. Motion carried.

New Business
• Faculty Senate will donate $150.00 to the Centennial Committee to purchase a tree or a plaque. Motion made was seconded and carried.
• Student vouchers for the book store. The procedure that is in place was clarified during the meeting. Student vouchers are given to students who have been approved for financial aid and are awaiting funding. The request for vouchers must be made to Paula Wickersham, head cashier. Faculty Senate requests a statement regarding the steps involved in getting a voucher from Paula Wickersham and be made available to students. Steve Howard agreed to contact Keith Ogans regarding such statement.
• A motion was made and seconded for the Faculty Senate to ask Dr. Britton about instructor evaluations for on-line courses It is not clear who is overseeing this process to collect and distribute web-ct evaluations. Motion carried.
• A motion was made and seconded to have Ken Dewey write instructions, complete with screen shots, for the process to set up VPN access for those who wish to access their college desktops from a remote location. Ken Dewey will also include instructions for accessing e-mail from remote sites. He will publish those instructions as PDF files. Motion carried.
• A motion was made and seconded for Faculty Senate to ask Dr. Britton that Follett book store follow curriculum paperwork to order books. Motion carried.
• Steve Howard will send an email to all faculty encouraging them to attend the PeopleSoft training on October 2 in TC-114 (Technical Training)

Call to Adjourn
Motion made and seconded to adjourn at 4:28 p.m. Motion carried.

Theresa-Ann Walther, Faculty Senate Secretary