The following information is found in this packet:

A. Program Description (pg. 1-2)
B. Program Degree Requirements (pg. 2-3)
C. Program Admission Requirements (pg. 3-5)
D. Program Application Procedures (pg. 5)
E. Acceptance into the Program (pg. 5)
F. Program Cost (pg. 6)
G. Strategies for Success (pg. 6-7)
H. State Licensure Information (pg. 7)
I. CLT Point Criteria (pg. 7-8)
J. CLT Eligibility Decision Tree (pg. 9)

A. PROGRAM DESCRIPTION

The Nursing Science Program was established in 1981 as a career ladder completion program for LPNs to complete the RN education. Paramedics and military medics were accepted in later years. In 1992, the Beginning Track was added to serve the student without any health care experience. In 1999, the online option was offered to the Career Ladder Track student. In 2006 the Evening/Weekend option was added for both the Beginning Track and Career Ladder Track and in 2007 the online option was expanded to include the Beginning Track student. Today the Program is one of the largest and most respected programs in the state of Oklahoma with approximately 200 students enrolled. The Nursing Science Program is fully accredited by the Accreditation Commission for Education in Nursing (formerly known as the National League for Nursing Accrediting Commission), 3343 Peachtree Road, NE, Suite 850, Atlanta, Georgia, 30326, phone 404-975-5000, www.acenursing.org and approved by the Oklahoma Board of Nursing. Graduates of the Program receive an Associate in Applied Science degree and are then eligible to apply to the Board of Nursing to take the National Council Licensure Examination (NCLEX) for registered nurses. Additional information can be obtained from the Rose State Catalog or the internet at the following address: https://www.rose.edu/content/academics/academic-divisions/health-sciences/nursing-science/ or by calling 405-736-0337.

This nursing program consists of two years of coursework although most students take longer to complete. Nursing classes must be taken in consecutive order even when most or all general education and basic science courses have been previously completed. Career ladder applicants enter the nursing program in the third semester after meeting admission requirements. By the end of the nursing program, the graduate will be prepared to:

1. Provide need-based, comprehensive and individualized nursing care for clients in a variety of settings.
2. Manage and organize the care of clients within a dynamic health care system.
3. Practice legally and ethically as an active member of the nursing profession.

I. PROGRAM BEGINS

The program begins in January and August of each year. Applications for the Spring semester are available August 1 through September 1 and applications for the Fall semester are available February 1 through March 1. The application deadline for the Spring semester is September 1 and for Fall semester is March 1. If this date falls on the weekend or a holiday, the deadline will be the last working day preceding the deadline date.

II. PROGRAM OPTIONS

Students will be asked to state their option preference at the time of application. Once enrolled in an option, the student will remain in that option. Option changes are made only in cases of extreme difficulty and with faculty approval.

1. Traditional Option – The applicant who chooses this option will complete nursing coursework in classes that are taught on campus during traditional daytime hours. The class schedule varies from semester to semester so please refer to the campus class schedule for specific times and days theory classes are available. The classes are internet enhanced. Basic computer skills are needed. Students may utilize computers located in either the Health Sciences Center or the Learning Resources Center if no personal computer access is available. Students enrolled in the Traditional option typically can expect to be in class two days/week for 4-5 hours/day and lab one day/week for two-four hours. Clinical practicum will be done in small groups in a variety of healthcare settings in the Oklahoma City Metropolitan area. The schedule for practicum experiences varies but is typically scheduled during day shifts (6:30am–3:00pm) or evening shifts (2:30pm–11:00pm) during the week. Students can expect to be in clinical twelve to sixteen hours/week, spaced over one-two days/week. Some weekends may be required. Applications for this program option are accepted for both the Fall and Spring semesters of each year.
2. **Online Option** – The applicant is offered an online option for completion of nursing coursework. The majority of the classroom work is done via the internet with faculty guidance and interaction. All exams are proctored on campus. A portion of the clinical lab experience will be done in campus lab. Clinical practicum will be done in small groups in a variety of health care settings in the Oklahoma City metropolitan area. The schedule for practicum experiences is typically evening shifts (2:30-11pm) or weekend shifts but may include some daytime experiences. Students can expect to be in clinical twelve to sixteen hours/week, spaced over one-two days/week. **Applications for this program option are accepted for both the Fall and Spring semesters of each year.**

3. **Evening/Weekend Option** – The applicant is offered an option to complete nursing coursework in campus classes scheduled later in the day (beginning at 3:45pm) on weekdays. The classes are internet enhanced. Basic computer skills are needed. Students may utilize computers located in either the Health Sciences Center or the Learning Resources Center if no personal computer access is available. Students enrolled in the Eve/Wknd option typically can expect to be in class two days/week for 4-5 hours/day. Labs are scheduled occasionally throughout the semester. Clinical practicum will be done in small groups in a variety of health care settings in the Oklahoma City metropolitan area. The schedule for practicum experiences is typically evening shifts (2:30-11pm) or weekend shifts but may include some daytime experiences. Students can expect to be in clinical twelve to sixteen hours/week, spaced over one-two days/week. **Applications for this program option are only accepted during the February 1 through March 1 application period (for Fall admission).**

**B. PROGRAM DEGREE REQUIREMENTS**

The program coursework includes 29 credit hours of general education and support courses and 41 credit hours of nursing courses (HSNS courses) for a total of 70 credit hours. A student may be enrolled and apply without having completed all of the general education and basic science support course work, however, it is highly recommended that a student have all or most completed at the time of enrollment in the program.

- All starred (*) courses below require a minimum grade of “C” to meet graduation requirements.
- All courses identified with the pound (#) sign are required pre-requisite courses for Career Ladder Track students. Pre-requisites for Career Ladder Track students also include HSNS 1101 Dosage Calculations for Nurses and HSNS 1123 Professional Transitions in Nursing. These two courses should ideally be taken the same semester the student is making application for admission to the program.

**REQUIRED GEN ED AND SUPPORT COURSEWORK**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 1113</td>
<td>English Composition I*#</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 1213</td>
<td>English Composition II *</td>
<td>3</td>
</tr>
<tr>
<td>POLS 1113</td>
<td>American Federal Government</td>
<td>3</td>
</tr>
<tr>
<td>HIST 1483</td>
<td>US History to 1877 (or)</td>
<td>3</td>
</tr>
<tr>
<td>HIST 1493</td>
<td>US History since 1877</td>
<td>3</td>
</tr>
</tbody>
</table>

Total credit hours: 29

**REQUIRED NURSING COURSEWORK**

### First Year Curriculum

<table>
<thead>
<tr>
<th>First Semester</th>
<th>Second Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>HSNS 1101</td>
<td>HSNS 1125</td>
</tr>
<tr>
<td>Dosage Calculations for Nurses</td>
<td>Beginning Medical Surgical Nursing+*</td>
</tr>
<tr>
<td>HSNS 1131</td>
<td>HSNS 1124</td>
</tr>
<tr>
<td>Care Planning</td>
<td>Beginning Med-Surg Practicum+*</td>
</tr>
<tr>
<td>HSNS 1117</td>
<td></td>
</tr>
<tr>
<td>Fundamentals of Nursing+*</td>
<td></td>
</tr>
<tr>
<td>HSNS 1112</td>
<td></td>
</tr>
<tr>
<td>Fundamentals Practicum+*</td>
<td></td>
</tr>
</tbody>
</table>

Total credit hours: 11

### Second Year Curriculum

<table>
<thead>
<tr>
<th>Third Semester</th>
<th>Fourth Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>HSNS 2103</td>
<td>HSNS 2205</td>
</tr>
<tr>
<td>Nursing Care of Women and Children*</td>
<td>Advanced Med-Surg Nursing*</td>
</tr>
<tr>
<td>HSNS 2102</td>
<td>HSNS 2214</td>
</tr>
<tr>
<td>Women/Children Practicum*</td>
<td>Advanced Med-Surg Practicum*</td>
</tr>
<tr>
<td>HSNS 2123</td>
<td>HSNS 2222</td>
</tr>
<tr>
<td>Nursing Care of the Geriatric Clients and Clients in Crisis*</td>
<td>Professional Issues in Nursing*</td>
</tr>
<tr>
<td>HSNS 2122</td>
<td></td>
</tr>
<tr>
<td>Geriatric/Crisis Practicum*</td>
<td></td>
</tr>
</tbody>
</table>

Total credit hours: 10

### Notes:

- # This course is a pre-requisite requirement for entry as a Career Ladder Track student into the third semester of the Nursing Program.
- + Advanced standing credit awarded for this course to the Career Ladder Track student upon enrollment in the third semester. Some career ladder applicants may be required to take the LPN/Medic Challenge exam for this credit (https://www.rose.edu/content/academics/academic-divisions/health-sciences/nursing-science/curriculum/). This exam is given once in February and once in September.
- *A grade of “C” or higher must be obtained in this course.
- Both the nursing theory and the practicum courses (HSNS prefixes) in each semester must be successfully completed before the student may continue on in the program.

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Career Ladder Track students: must complete all pre-requisite general education and support courses (identified with #), as well as HSNS 1101 Dosage Calculations for Nurses and HSNS 1123 Professional Transitions in Nursing, to be eligible to be enrolled in the third semester nursing courses. Transfer credit is NOT accepted for HSNS 1101 Dosage Calculations for Nurses or HSNS 1123 Professional Transitions in Nursing. The Career Ladder Track student may challenge HSNS 1101, but if unsuccessful on the challenge examination, must enroll and successfully complete the course to be eligible to enroll in the third semester. Information on the challenge exam can be found at: https://www.rose.edu/content/academics/academic-divisions/health-sciences/nursing-science/curriculum/

Some career ladder applicants may also be required to complete additional requirements including the LPN/Medic Challenge exam. (See C. Program Admission Requirements in this document). This exam is given once in February and once in September.

Although not required to meet program graduation requirements, students may complete optional coursework relevant to the practice of nursing to earn extra points toward admission. Relevant courses include CHEM 1114 Introduction to Chemistry, BIOL 2424 Human Physiology, HSBC 1113 Medical Terminology. (See Points Criteria at the back of this packet.)

I. COMPREHENSIVE EXIT EXAMINATION

Each student will be given a comprehensive exit exam (known as HESI) in the final semester of the Program. If a minimum probability score of 850 or higher is not achieved, the student must enroll in HSNS 2221 RN Readiness Course and retest. The student will not be able to graduate until the Readiness Course requirements have been met. Successfully passing the nursing program and exit exam is NOT a guarantee that the student will be successful on NCLEX and therefore gain an RN license.

C. PROGRAM ADMISSION REQUIREMENTS

In order to be considered as an eligible applicant by the Nursing Science Admissions Committee, all applicants must meet the following minimum admission criteria:

- Admission to Rose State College.
- Meet the Physical/Mental Requirements.
- Minimum of 32 total points on the Career Ladder Track Point Criteria. (See pages 8-9.) NOTE: Earning the minimum points on the Points Criteria does not guarantee admission to the Program. Applicants will have better odds of getting admitted if your total points on the Points Criteria are at least 50-60.
- Minimum score of 74 on the Writing Skills Compass test.
- Minimum score of 81 on the Reading Skills Compass test.
- Minimum score of 61 on the Pre-Algebra Compass test.
- Minimum GPA of 2.0 or higher in all courses required for the program.
- Official notification of acceptance into the Nursing Science Program.

I. COMPASS Assessment Testing

The COMPASS Assessment Writing Skills, Reading Skills, and Pre-Algebra/Numerical Skills tests must be submitted by all applicants regardless of prior coursework completed. All of the COMPASS assessment tests must be taken prior to the application deadline date. These scores must be no greater than three (3) years old at the time of application to be considered. The tests are offered in the Testing Center, in Room 210 of the Student Services Building. There is no cost for these tests. The test requires approximately 1½ hours for completion. The Testing Center is generally open Monday 8:00 a.m. to 7:00 p.m., Tuesday through Thursday, 8:00 a.m. to 6:00 p.m., and Friday from 8:00 a.m. to 5:00 p.m. Contact the Testing Center at 733-7320 for information. Remember to allow adequate time to take the test before the Testing Center closes. A photo I.D. is required for the test. All students must score a minimum of 81 on the Compass Reading Skills test, a minimum of 74 on the Compass Writing Skills test and a minimum of 61 on the Pre-Algebra Skills test to be eligible for consideration as an applicant. However, the higher the score, the more points the applicant receives on the Beginning Track Point Criteria. If a refresher in math or writing skills is needed to increase scores, consider utilizing the Math Lab in SM 119 and/or the Writing Lab in HU104. The Compass Study Guide may be found at the following web address: https://www.rose.edu/content/admissions-aid/testing/compass/

II. ADDITIONAL REQUIREMENTS FOR CAREER LADDER TRACK APPLICANTS:

a. LPNs: If graduated from an ACEN accredited LPN program ≤1 year prior to time of application, must provide documented proof of current employment as an LPN in a direct client care setting at the time of application. If graduated from an ACEN accredited LPN program >1 year and <5 years preceding application, must provide proof of completion of the equivalent of 1 year of full-time experience (2000 hours) as an LPN in a direct client care setting within the last 5 years prior to application. All graduates from non-ACEN accredited LPN programs and/or those who graduated >5 years preceding application must provide proof of having completed 1 year of full-time equivalent experience as an LPN in a direct client care setting within the last 5 years at the time of application, and successfully complete the LPN/Paramedic challenge exam (given once in February and once in September).
in September) prior to enrollment. All LPNs must provide proof of a current license in good standing to be eligible for admission.

b. **Paramedics:** Current national registry as an EMT-P or current Oklahoma state certification as an EMT-P; proof of completion of the equivalent of 1 year of full-time (2000 hours) experience as a paramedic in a direct client care setting within the last 5 years at the time of application; and successful completion of the LPN/Paramedic challenge exam (given once in February and once in September) prior to enrollment. https://www.rose.edu/content/academics/academic-divisions/health-sciences/nursing-science/curriculum/

c. **Military Medics:** Completion of the equivalent of 1 year of full-time (2000 hours) experience as a military medic (reviewed on case-by-case basis) in a direct client care setting within the last 5 years prior to application, approval of the Nursing Program Director, and successful completion of the LPN/Paramedic challenge exam (given once in February and once in September) prior to enrollment. https://www.rose.edu/content/academics/academic-divisions/health-sciences/nursing-science/curriculum/

**NOTE:** HSNS 1123, Professional Transitions in Nursing and HSNS 1101, Dosage Calculations for Nurses (or the Dosage Calculation Challenge Examination), and the Skills Refresher Course should be taken at or near the semester the student applies for admission to the program. However, if previously taken, HSNS 1123 can be no more than 2 years old at the time of application; HSNS 1101 and the Skills Refresher Course can be no more than 1 year old at the time of application. A student may be allowed to demonstrate proficiency in Dosage Calculation if the one-year time allotment has been exceeded. This is at the discretion of the faculty. Additional information regarding the 2-day skills refresher course and LPN/Paramedic challenge exam can be obtained by calling 736-0337 or at the following website: https://www.rose.edu/content/academics/academic-divisions/health-sciences/nursing-science/curriculum/

**III. PHYSICAL AND MENTAL QUALIFICATIONS**

The following minimal physical and mental qualifications are necessary to be considered for admission into and progression through the Rose State College Nursing Science Program:

1. The ability to lift weights of up to 35% of recommended body weight independently.
2. The motor ability necessary to ambulate independently in client’s rooms and in work areas.
3. Visual acuity sufficient to observe and assess client behavior, prepare and administer medications, and accurately read monitors.
4. Auditory acuity sufficient to hear instructions, requests, monitoring alarms, and to auscultate heart tones, breath sounds and bowel sounds.
5. The motor ability necessary to manipulate equipment and supplies and to utilize palpation and percussion in client assessment.
6. The ability to speak, write, and comprehend the English language proficiently.
7. The ability to communicate in a professional manner and establish rapport with clients and colleagues.
8. The ability to think critically and use problem solving skills.
9. The ability to resolve conflicts appropriately and function effectively under stress.
10. Physical and mental status must not pose a threat to the health or safety or the student or others.

Rose State College will provide reasonable accommodations to persons with disabilities in order for students to have access to educational programs and services. Students with disabilities requiring accommodations should make the initial request for accommodation to the Counselor for Students with Disabilities in the Student Development area. See **Rose State College Student Handbook** for further details.

**IV. REQUIREMENTS FOR TRANSFER OF GENERAL EDUCATION/SUPPORT COURSES FROM AN OUT OF STATE COLLEGE OR UNIVERSITY**

All students seeking to transfer credits from an out of state college or university MUST request a Degree Audit for transferability through the Office of Admissions to determine if coursework completed is comparable and applicable toward the degree requirements for the Nursing Science Program. NOTE: 2-4 weeks is required for processing of the audit. This audit MUST be included with the application for admission to the Nursing Science Program for the coursework to be considered in the GPA and course completion points awarded.

**V. REQUIREMENTS FOR APPLICANTS TRANSFRERRING FROM ANOTHER REGISTERED NURSING PROGRAM**

Any student wishing to enter the Nursing Science Program who has been admitted to another registered nursing program and completed all or part of any nursing course must provide the following additional information when applying:

- Transcript showing nursing coursework, whether completed or not.
- Letter of recommendation from the director of the nursing program.
- Letter explaining reasons for transfer request.

For applicants coming without academic good standing from the former nursing program, a letter describing applicant’s perception of reasons for failure and steps the student has taken or will take to correct the problem. Student’s action plan will be...
NOTE: Any student who enters the nursing program after having failed one or more nursing courses in another nursing program will have one opportunity to complete each course in the nursing program successfully.

D. PROGRAM APPLICATION PROCEDURES

The Nursing Science Program application and procedures can be found online at: https://www.rose.edu/content/academics/academic-divisions/health-sciences/nursing-science/admission/

It is the applicant’s responsibility to check for updates to this Program Advisement material and admission requirements as they may be changed periodically, and to supply complete credentials to the Nursing Science Program Office when applying. Applications are accepted between February 1 and March 1 when applying for Fall entry and between August 1 and September 1 when applying for Spring entry. If the deadline date occurs on a weekend, the application must be submitted on or before the last working day preceding the deadline date.

I. RE-APPLYING TO THE PROGRAM

Applicants who are accepted but do not enroll in the Nursing Science Program, or who are denied acceptance to the Nursing Science Program, must complete and submit a new application during the next application period. Applicants must also provide updates on COMPASS scores, and any coursework completed since last applying, to be considered for the next class.

E. ACCEPTANCE INTO THE PROGRAM

I. POINT CRITERIA

Decisions for admission to the Nursing Science program are made entirely based on points. Points are calculated for each applicant using the Career Ladder Track Point criteria (at the end of this material.) Eligible applicants are rank ordered by points and selections for admission begin with those with the highest points. Point criteria can be found at the end of this packet and online at: https://www.rose.edu/content/academics/academic-divisions/health-sciences/nursing-science/curriculum/

II. CONDITIONALLY ACCEPTED APPLICANTS: REQUIREMENTS FOR ENROLLMENT

All applicants are conditionally accepted into the Nursing Science Program and will not be enrolled until the following requirements are met.

1. HEALTH REQUIREMENTS: Applicants who are accepted must provide copies of the following information prior to enrolling in nursing courses. Original documents will not be returned or copied.
   a. Rubella titer indicating immunity or proof of two MMR immunizations received after the age of one year.
   b. Mumps titer indicating immunity or proof of two MMR immunizations received after the age of one year.
   c. Varicella titer indicating immunity or proof of two varicella immunizations. If you choose to have the vaccine, the vaccinations must be given at least one month apart.
   d. PPD testing indicating negative findings or current negative chest X-ray. Two separate skin tests must be completed at least one week apart; but not more than one year apart. Applicants must provide proof of the two most recent PPD dates and results of testing. PPD must remain current through the semester.
   e. Hepatitis B titer indicating immunity, or a series of three immunizations, or a signed declination statement.
   f. If you choose to have the Hepatitis B vaccination, it will be required after admission.
   g. Influenza vaccination will be required after admission.

2. CRIMINAL BACKGROUND CHECK: An extensive background check, including criminal history, Social Security check, and employment history, is required by all clinical affiliates. Further information will be provided when the student is accepted for admission to the Program. The student is responsible for the cost of this check. Any positive findings may be subject to review by the clinical affiliates and could prevent the student from completing clinical requirements.

3. DRUG SCREEN: Students who are initially selected as a candidate into a Health Science Division Program will be required to pass a NIDA 11 panel test for drugs, including amphetamines, marijuana, cocaine, PCP and opiates, before final acceptance into the program will be granted. Further information will be provided when the student is accepted for admission to the Program. The student is responsible for the cost of this test.

4. LIABILITY INSURANCE: This is purchased at Rose State College at an estimated expense of $15.00 for the calendar year. Payment must be made to the Business Office after enrollment and prior to beginning class.

5. CURRENT CPR CERTIFICATION: The only acceptable level is “CPR for Health Care Providers” from the American Heart Association. CPR certification must remain current through the semester. A student will not be allowed to enroll unless CPR certification is current through the semester in which he/she is intending to enroll.

6. PRE-REQUISITE COURSEWORK: Proof of satisfactory completion of any remaining pre-requisite coursework must be provided to the Nursing Program Office prior to enrollment.

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F. PROGRAM COST

Tuition and fee cost for nursing students is the same as for all other Rose State students. Tuition, fees and other costs are subject to change without notice. Additional expenses include:

- Books
- Lab jacket, shoes, uniform & patch
- Lab supply kit (Pocket nurse tote)
- Fundamentals assessment kit
- Immunizations, certifications & lab testing
- Liability insurance
- Expanded background check on admission
- Required drug screening
- Clinical HUB fee
- Assessment testing
- RN readiness course (may be required)
- NCLEX-RN & licensure
- Picture
- Pinning ceremony (non-refundable)
- Fingerprint background check @ graduation
- Immunizations, certifications & lab testing
- Fundamentals assessment kit
- NCLEX-RN & licensure
- Assessment testing
- RN readiness course (may be required)
- Required drug screening
- Nursing science admission

Current total estimated cost can be found on the website at: https://www.rose.edu/content/academics/academic-divisions/health-sciences/nursing-science/admission/

A financial aid officer is available for student assistance in applying for grants, loans, tuition waivers and scholarships. Further information may be obtained by calling the Office of Financial Aid at 733-7424. The Oklahoma Physicians Manpower Training Commission has grant money available for nursing students. Students may obtain more information at the following website: http://www.pmtc.state.ok.us/nsap.htm

G. STRATEGIES FOR SUCCESS IN THE PROGRAM

I. PREPARATION FOR SUCCESS

Many of the teaching techniques and the testing used in the nursing program may be new to you but are necessary to prepare you for the nursing licensure examination and practice as a professional nurse. The nursing faculty offers you the following suggestions to help prepare you for the rigors of the program.

- Know about your preferred learning styles and begin to utilize recommended techniques for studying even now in your general education classes. The following websites offer free assessment tools and information to help you with this. http://www.engr.ncsu.edu/learningstyles/ilsweb.html http://www.learning-styles-online.com/
- Adequate study time is critical to success. Even now prepare your family for this fact and begin to organize your schedule so that you can have uninterrupted study time each day.
- Ensure that you have a support system in place (and a back-up plan!) to help with child care, transportation, etc. as attendance in class and clinical is critical to success.
- Attend the sessions offered by the College on study skills, note taking, test taking, organization, etc. as these offer great helps for you now and while in the program.
- Comfort with the computer is critical! Nurses are required to be technologically proficient as much of what they do involves computers and the use of technology. So you will be using computers throughout the program.
- Familiarize yourself with the College’s learning management system, Desire to Learn (D2L). You will need to be comfortable with sending and receiving email messages, posting discussion messages, and uploading files to the drop box as all students are required to work in this system to some degree whether or not you are in the online program. More information is provided at https://d2l.rose.edu/ and a student tutorial is on the D2L homepage.

II. COMPUTER / INTERNET USE IN THE PROGRAM

Students will be required to utilize computers to access course materials and complete clinical assignments when enrolled in a nursing (HSNS prefix) course. Therefore access to a computer with current Microsoft word processing and reliable internet access will be critical. The college uses the Desire To Learn (D2L) learning management system. Students should become comfortable with the D2L learning management system prior to enrolling in nursing (HSNS prefix) classes. Internet access is required for D2L capability. Internet course work requires a reliable server with a faster connection speed. Please note that a slower speed modem will delay access or capability. Computer labs are provided for student use on campus in the Health Sciences Center and in the Learning Resources Center. The college also offers several computer classes for students not comfortable with the use of a computer and word processing programs such as Microsoft Word.

III. WORK AND NURSING SCHOOL

It is understood that, for some students, continuing to work is a necessity. However, it is advisable to make every effort to reduce work schedules to no more than 20 hours/week in order to allow enough available time for class attendance, study time, and
completion of homework assignments. Flexible scheduling will be a necessity. For further information, please schedule an advisement appointment with the Program Director or Assistant Director by calling 736-0337.

**H. STATE LICENSURE INFORMATION**

The Rose State College Nursing Science Program is approved by the Oklahoma Board of Nursing. Applicants for Oklahoma licensure must meet all state and federal requirements to hold an Oklahoma license to practice nursing. In addition to completing a state-approved nursing education program that meets educational requirements and successfully passing the licensure examination, requirements include submission of an application for licensure, a criminal history records search, and evidence of citizenship or qualified alien status. Applicants for practical nurse licensure must also hold a high school diploma or a graduate equivalency degree (G.E.D.) [59 O.S. §567.5 & §567.6]. To be granted a license, an applicant must have the legal right to be in the United States (United States Code Chapter 8, Section 1621). In addition, Oklahoma law only allows a license to be issued to U.S. citizens, U.S. nationals, and legal permanent resident aliens. Other qualified aliens may be issued a temporary license that is valid until the expiration of their visa status, or if there is no expiration date, for one year. Applicants who are qualified aliens must present, in person, valid documentary evidence of:

1. A valid, unexpired immigrant or nonimmigrant visa status for admission into the United States;
2. A pending or approved application for asylum in the United States;
3. Admission into the United States in refugee status;
4. A pending or approved application for temporary protected status in the United States;
5. Approved deferred action status;
6. A pending application for adjustment of status to legal permanent resident status or conditional resident status.

Applicants for licensure in Oklahoma who have ever been summoned, arrested, taken into custody, indicted, convicted or tried for, or charged with, or pleaded guilty to, the violation of any law or ordinance or the commission of any misdemeanor or felony, or requested to appear before any prosecuting attorney or investigative agency in any matter; or have ever had disciplinary action taken against another health-related license or certification; or have ever been judicially declared incompetent are required to notify the Oklahoma Board of Nursing. Failure to report such action may be a violation of the Oklahoma Nursing Practice Act. All applicants for licensure as a registered nurse or licensed practical nurse must have submitted a criminal history records search conducted by the Oklahoma State Bureau of Investigation not more than three (3) months prior to submission of the application [59 O.S. §567.5]. Effective November 1, 2003, a candidate for a license to practice as a registered nurse or licensed practical nurse shall submit to the Oklahoma Board of Nursing “certified written evidence that the applicant has never been convicted in this state, the United States or another state of any felony, unless five (5) years have elapsed since the date of the criminal conviction or the termination of any probation or other requirements imposed on the applicant by the sentencing court, whichever shall last occur, or a presidential or gubernatorial pardon for the criminal offense has been received” [59 O.S. §567.5]. Therefore, applicants for licensure in Oklahoma with one or more felony convictions cannot apply for licensure for at least five years after completion of all sentencing terms, including probation and suspended sentences, unless a presidential or gubernatorial pardon is received. The applicant must submit the following information to the Board: 1. Application for licensure and licensure fee 2. A signed letter from the applicant describing the location and circumstances of the offense, date, court action taken and current status 3. OSBI criminal history search not more than three (3) months old 4. If applicable, certified copies of the Affidavit of Probable Cause, Information Sheet, Charges, Judgment and Sentence, and verification that the sentencing requirements are complete (these documents may be obtained from the courthouse in the county in which the arrest took place). Please ensure that the copies are certified, e.g., they are stamped with the court seal. Failure to submit the above information in a timely manner may result in a delay in processing the application. After Board staff reviews this information, the applicant will be notified of any additional action that must be taken. The applicant may be required to appear before the Board. Additional documentation that may be requested prior to this appearance, includes, but is not limited to, letters of reference from a clinical faculty member, the director/dean of program, a probation officer, employer or others. Please be aware that an applicant may not be eligible for licensure or endorsement to surrounding states due to individual states’ restrictions, even if the applicant is able to be licensed in Oklahoma. Individuals who plan to apply for licensure in other states must check with that state’s board of nursing to obtain information on requirements. Revised 4/27/2011

**I. CAREER LADDER TRACK POINT CRITERIA**

Eligible applicants are rank ordered by points and selections for admissions begin with those with the highest points. In general, the higher the total number of points an applicant achieves, the more competitive he/she is for selection into the program. Points are calculated based on the following point system. Total number of points possible is 112.

**NOTE:** Earning the minimum points does not guarantee admission to the Program. Applicants will have better odds of getting admitted if their total points on the Points Criteria are at least 50-60. Students without
complete applications will not be considered for admission. In order to be considered as an eligible Career Ladder Track applicant by the Nursing Science Admissions Committee, the applicant must meet the following minimum criteria:

<table>
<thead>
<tr>
<th>Minimum of 32 total points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum score of 81 on the Reading Skills Compass test</td>
</tr>
<tr>
<td>Minimum score of 74 on the Writing Skills Compass test</td>
</tr>
<tr>
<td>Minimum score of 61 on the Pre-algebra Compass test</td>
</tr>
<tr>
<td>Minimum GPA of 2.0 or higher in all courses required for the program</td>
</tr>
</tbody>
</table>

CAREER LADDER TRACK POINTS CRITERIA

<table>
<thead>
<tr>
<th>COMPASS Assessment Tests</th>
<th>Writing Skills</th>
<th>Reading Skills</th>
<th>Pre-Algebra</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scores</td>
<td>Points</td>
<td>Scores</td>
<td>Points</td>
</tr>
<tr>
<td>0 - 73</td>
<td>Not eligible</td>
<td>0 - 80</td>
<td>Not eligible</td>
</tr>
<tr>
<td>74 – 80</td>
<td>1</td>
<td>81 – 84</td>
<td>1</td>
</tr>
<tr>
<td>81 – 85</td>
<td>2</td>
<td>85 – 88</td>
<td>2</td>
</tr>
<tr>
<td>86 – 90</td>
<td>6</td>
<td>89 - 92</td>
<td>6</td>
</tr>
<tr>
<td>91 – 95</td>
<td>16</td>
<td>93 – 96</td>
<td>16</td>
</tr>
<tr>
<td>96 – 99</td>
<td>20</td>
<td>97 – 99</td>
<td>20</td>
</tr>
</tbody>
</table>

Total points possible from Assessment Tests = 60 Points

*GPA - GPA will be calculated using program courses only

<table>
<thead>
<tr>
<th>GPA Range</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>GPA Below 2.0</td>
<td>Not eligible</td>
</tr>
<tr>
<td>GPA – 2.0 – 2.39</td>
<td>0</td>
</tr>
<tr>
<td>GPA – 2.4 – 2.79</td>
<td>15</td>
</tr>
<tr>
<td>GPA – 2.8 – 3.19</td>
<td>25</td>
</tr>
<tr>
<td>GPA – 3.2 – 3.59</td>
<td>35</td>
</tr>
<tr>
<td>GPA – 3.6 – 4.0</td>
<td>40</td>
</tr>
</tbody>
</table>

Total Points Possible from GPA = 40 Points

Optional Support Coursework - Points are awarded only if the course is completed with a grade of “C” or better at the time of application.

<table>
<thead>
<tr>
<th>Course</th>
<th>Points Possible</th>
</tr>
</thead>
<tbody>
<tr>
<td>HSBC 2114 or BIOL 2114 Human Anatomy</td>
<td>2</td>
</tr>
<tr>
<td>BIOL 2424 Human Physiology</td>
<td>4</td>
</tr>
<tr>
<td>CHEM 1114 Introduction to Chemistry</td>
<td>2</td>
</tr>
<tr>
<td>HSBC 1113 Medical Terminology</td>
<td>2</td>
</tr>
</tbody>
</table>

Total points possible from Coursework = 10 Points

<table>
<thead>
<tr>
<th>Residence</th>
<th>Points Possible</th>
</tr>
</thead>
<tbody>
<tr>
<td>Earns points if applicant has completed at least 15 credit hours of the Program coursework at Rose State College.</td>
<td>2</td>
</tr>
</tbody>
</table>

TOTAL POSSIBLE POINTS FOR CAREER LADDER TRACK APPLICANT = 112
MINIMUM POINTS FOR CONSIDERATION = 32

If you have any questions regarding the information in this packet, please see the Health Sciences Academic Advisor or contact the Nursing Science Program Office at 736-0337 and schedule an advisement appointment!!
J. CAREER LADDER ELIGIBILITY DECISION TREE

START

Are you an LPN, or a Paramedic or a Military Medic?

Yes, LPN

Was my LPN Program ACEN accredited at the time I graduate?

Yes

Did I graduate ≤ 1 year before time of application?

Yes

Will I be able to provide a current Oklahoma LPN license* and proof of employment as an LPN when I apply?

No. Wait until proof can be provided to apply.

Yes. Eligible to apply at next application period. LPN/Medic Challenge Exam not required.

No, ineligible to apply to CL

Yes, Paramedic

Will I be able to document the equivalent of 1 year of full-time experience as an LPN or medic in a clinical setting within the last 5 years at the time of application?

No

Have you achieved the level required for admission? (See Program Advisement. All military medics must see the Program Director for approval.)

Yes

yes.

Will I be able to provide, at the time of application:
- a current Oklahoma LPN license*?
- or Oklahoma certification* or national registry* as a paramedic?
- or documentation of military medic status?

yes.

Will I be able to provide the level required for admission? (See Program Advisement. All military medics must see the Program Director for approval.)

no.

Not eligible to apply.

yes.

Eligible to apply. LPNs who graduated from a non-ACEN accredited LPN program and/or who graduated ≥ 5 years prior to application, all Paramedics and all military medics must also take and pass the LPN/Medic Challenge Exam before being eligible to enroll if admitted. (See challenge exam advisement material at: https://www.rose.edu/content/academics/academic-divisions/health-sciences/nursing-science/curriculum/ Given once in February and once in September)

*All licenses, certifications must be unrestricted for practice. All Career Ladder Track applicants must complete all pre-requisite course requirements including HSNS 1101 Dosage Calculations and HSNS 1123 Professional Transitions and complete the two-day skills proficiency course to be eligible for enrolling if accepted. (See Program Advisement https://www.rose.edu/content/academics/academic-divisions/health-sciences/nursing-science/curriculum/ )