APPLICATION FOR
CLUB CHARTER RENEWAL
OF EXISTING ON-CAMPUS ORGANIZATION
SCHOOL YEAR: ____________________
(form updated July 2015)
(please print information)

Step 1 - Complete Information & print or email form.
Step 2 – Advisor’s Signature
Step 3 - Attach Any Revisions of Club Constitution or Statement of Purpose
Step 4 - Attach Printed List of Current Officers & Members (by September 7, 2015)
Step 5 - Submit to Office of Student Engagement

Name of Club/Organization ____________________________________________________________
Advisor ______________________________________ Phone __________________________

ORGANIZATION OFFICERS (Submit by September 7, 2015):
President __________________________ Phone #________ Email ______________________
Vice President_______________________ Phone # _______ Email ____________________
Secretary ___________________________ Phone # _______ Email ______________________
Treasurer _____________________________ Phone # _______ Email ____________________

ATTACH LIST OF CURRENT MEMBERS WITH PHONE & EMAIL INFORMATION

Are there any changes in Club Constitution or Statement of Purpose? NO □ YES □

Proposed:
Number of meetings per month ___________________
Day of the week meetings will be held ___________________
Location of meetings (Bldg & Room #) ___________________
Time of meetings ___________________

Advisor’s Signature ___________________________ Date __________

FOR OFFICIAL APPROVALS ONLY

Director, Student Engagement ___________________________ Date __________