ROSE STATE COLLEGE

Division Course Syllabus

Division: Humanities
Course Prefix and Number: LTA 2001

Course Title: Capstone Project
Semester and Year Submitted: Spring 2017
Credit Hours: 1

Prepared by: Melissa Huffman

Hours Per Week: Class ________ Lab ________

Course Description (as it appears in Catalog):
This exit/assessment portfolio is required of all Library Technical Assistant majors. Enrollment in this class and completion of the portfolio is to be done during the student's final semester before graduation of upon completion of the LTA courses.

Prerequisites: Successful completion of required LTA courses.

Prerequisites: Completion of 7 LTA courses

Text(s):
Title: N/A
Author: N/A
Publisher: N/A
Copyright Date: N/A
ISBN #: N/A
Reading Level: N/A

Supplemental Materials: (Other books, audio visual aids, etc.)
Outline for Remainder of Syllabus:

Rationale: LTA 2001 is an opportunity for the student to pull together the LTA courses and reflect on them as a whole. LTA 2001 should allow the student to see the relationship of the individual classes to the work of an LTA. This course also gives them live experience in an interview.

Expected Outcomes: The student will be expected to create a portfolio of the their work during the time at Rose State. They will also be expected to demonstrate that portfolio as part of an interview with 2-3 LTA professors, advisory members, and/or librarians in the field.

Methods of Instruction: Self instruction, with the professor available for assistance.

Assessment (Including Critical Thinking measurements): Assessment will be based on the inclusion of all elements of the portfolio, and the participation in the final interview.

Learning Objectives: The student should be able to:
1. To develop a portfolio containing the major projects of the LTA courses.
2. To give the student experience in the interview process.
3. To allow the student to see the relationship of the individual classes to the work of an LTA.

Course Content Outline

Unit 1 Utilizing Objective 1
The introduction to the concept of a portfolio.
Readings about how to develop a portfolio, and what kinds of questions to ask oneself to help remember key learning concepts.
The student will gather together the various capstone projects of the previous classes.

Unit 2: Utilizing Objective 3
The student will decide on a format for creating and presenting the portfolio.
The student will develop the portfolio under the guidance of the professor.

Unit 3: Utilizing Objective 2
The student will contact the professor to set up a time for the interview.
The student will attend the interview and demonstrate, through the presentation of the portfolio, their knowledge of the role of the Library Technical Assistant.