The Learning Resources Center

2017

Back together to serve you!
# Table of Contents

Library Services to Faculty and Staff ................................................................. 4
    Library Card .................................................................................................. 4
    Check Out Circulating Books ...................................................................... 4
    Check Out Reference Books and Magazines ............................................... 5
    Class Orientations ......................................................................................... 4
    Reserve Items ............................................................................................... 7
    Ordering Materials for the Library ............................................................... 13,14
    Interlibrary Loan .......................................................................................... 5
    OK-Share ...................................................................................................... 5

Syllabus Information ......................................................................................... 6
Student Reading Lists ....................................................................................... 6
Computer Lab .................................................................................................... 5
Academic Testing Services .............................................................................. 15
Internet Access. ................................................................................................ 6

Instructional Support Center/Desire2Learn ...................................................... 6
Distance Education/Concurrent Program ......................................................... 6
Tutoring ............................................................................................................ 6
Electronic Reference Databases ....................................................................... 7
    E-mail Reference Questions ......................................................................... 5
    Chronicle of Higher Education .................................................................... 7
    New York Times ........................................................................................... 7
    Video Streaming ........................................................................................... 8
    Other Web sources ....................................................................................... 8
Assignment Alert .............................................................................................. 9

Staff Areas of Responsibility ............................................................................ 10

Equipment Check Out ..................................................................................... 10
    Equipment Picked Up by Instructors .......................................................... 10
    Other Guidelines .......................................................................................... 10

Ordering Procedures ......................................................................................... 11-12
Reserve Information ......................................................................................... 13
Library Hours .................................................................................................... 3
The Learning Resources Center at Rose State College provides library services and information literacy instruction, academic testing services, classroom equipment circulation, instructional design assistance, tutoring services, an open computer lab, and distance learning support. Special Services and Student Access Services, both Student Affairs departments, are also located in the LRC.

The Library has a collection of over 26,000 print and audiovisual items and 46 databases. The reference library covers traditional subject areas as well as a robust legal collection. A periodical print collection of over 270 titles is available along with a wide variety of full-text databases. Information literacy sessions about library services are provided upon request.
Library Services & Procedures for Faculty

**Library Card** – Your Rose State College photo ID is your library card. You must bring it with you to check out library materials; you cannot check out without it.

**To Check Out Circulating Books** (Students, Faculty, Staff)
You may check books, music CDs, DVDs, and videos from the Library. Search for items in our online catalog: [http://rose.worldcat.org](http://rose.worldcat.org). Create an account by clicking “Sign in” in the upper right corner of the catalog screen.

Once you have created an account, you can place holds or request items through interlibrary loan from within the Library catalog by clicking on the appropriate command.

Materials from the RSC circulating collection check out for 21 days. Faculty may request an extended loan period that will be accommodated whenever possible. Loan periods for interlibrary loan materials are determined by the lending library.

**To Check Out Reference Books and Magazines** (Faculty & Staff only)
Take your selections and your RSC photo ID to the Circulation Desk. Please be aware that certain highly utilized materials may not be circulated.

**Laptops** (Faculty & Staff only)
Laptops and data projectors may be checked out for one week. An extended loan period can be requested and will be accommodated whenever possible. Reservations should be made at least one day in advance to help insure availability. Call 733-7338 to place a reservation.

**Class Sets of TI-30 Scientific Calculators** (Faculty only)
Faculty in need of TI-30 scientific calculators for classroom use may check out sets of 10 from the Circulation Desk. Please be prepared to show your RSC photo ID.

**Individual TI-83 & TI-84 Graphing Calculators** (Students only)
Students can rent a graphing calculator for the semester for a $25 non-refundable fee, payable at the Cashier’s Office. Students then bring their PAID receipt and current RSC photo ID to the Circulation Desk to check out their calculator. The loan period is for the current semester only.

If a faculty member needs a graphing calculator for themselves, they can check out ONE graphing calculator from the Circulation Desk. Faculty may NOT check out multiple graphing calculators for classroom use.

**Class Orientations and Information Literacy Sessions**
Call the Reference Librarian at 733-7543 to request library orientations for your classes. RSC Librarians offer Library instruction sessions tailored to the needs of a particular class. Please request this service well in advance of your proposed instruction session date. Please make sure you are available with your students when you come.

You may submit a request for a Librarian-led instruction session using our online reservation system. After your request is submitted, a Librarian will contact you to arrange a mutually agreeable day and time for the orientation. Your reservation is not confirmed until you receive notice from a Librarian. Please
contact the Coordinator of Reference & Instruction if you have questions at 733-7543 or refdesk@rose.edu. To submit a request, go to: http://library.rose.edu/reserve/orientation-and-research
If you wish to bring your class to the Library for another reason, please email us at refdesk@rose.edu in advance. Even though you may not need the services of a librarian, it is important that visits are coordinated to accommodate other events or space needs.

**Interlibrary Loan**
The Library has access to many sources of information that are not owned by Rose State. If the Library does not own a particular item, we will attempt to borrow it from another library within the OCLC Worldcat network. The RSC catalog will allow you to search “libraries worldwide” for your item. Please allow at least one to two weeks for delivery. Call the Circulation Desk (ext. 7338) or the Access Services Coordinator (ext. 6259), if you have questions.

**Internet Access**
Computers in the Library at the LRC have access to the Internet with a network log in, and we provide guest access to community members. Paper is furnished, up to 25 pages/day for students. 10 of those may be in color. The campus also has a wireless network that students may access: http://1.1.1.1.

**OK-Share**
OK-Share is a cooperative program among libraries at Oklahoma’s public and private colleges and universities that allows students, faculty, and staff from cooperating libraries to borrow library materials from other OK-Share libraries. Faculty OK-Share cards are valid for the academic year. Student OK-Share cards are valid for a semester. For more information, go to: https://www.rose.edu/content/academics/student-resources/library/services/ok-share-program/.

**Open Computer Lab**
Computers and printers are available on the 1st Floor in the Library on either side of the Ask Here Desk. Paper (8.5 x 11) is furnished. Students have a daily print limit of 25 pages, 10 of which may be in color.

**Reference Services**
Professional Librarians are available to assist you and your students with research, accessing and using Library resources, and other information related requests. You may reach us four different ways:

- Stop by the Library in person on the first floor of the LRC at the “Ask Here” Desk
- Call us at (405) 733-7543
- Email us at refdesk@rose.edu
- Text the word rosie to 66746. Message and data rates may apply depending on your cell provider. Text STOP to 66746 to opt out.

The Library online databases are available on and off campus. See the Log-In Instructions at http://www.rose.edu/online-databases. When logging into the databases from off-campus, faculty and staff members enter the same network log-in that is used on campus.

**Library Catalog:** http://rose.worldcat.org/. You can access book and journal titles, eBooks, audio, video and other sources through the Library Catalog. You may also search libraries worldwide through this link.
Online databases: Check the Library home page for links to the databases. The following databases and more are available through the Library’s online databases web page at:

http://www.rose.edu/online-databases

- America’s Historical Newspapers 1690-2000
- Books In Print lists books available from publishers, with some reviews.
- Chronicle of Higher Education is now available for individual logins for all faculty, staff, and students.
- CollegeSource has the full-text of college catalogs and links to colleges from around the country.
- Country Watch: Current information on countries.
- Credo Reference: 600 encyclopedias, dictionaries, atlases and reference handbooks.
- The CQ Researcher is a magazine on current events. A great place to find essay and speech topics.
- DynaMed is an evidence-based medical treatment guide from EBSCO.
- E-Books are now available through EBSCOhost and through Springer-Link
- EBSCOhost provides access to a 35 varied databases—general, academic, business, health and for children.
- Encyclopædia Britannica The full-text sources Encyclopædia Britannica for quick information.
- 15th Street News index is now available online as are the indexes for Pegasus and Logos.
- Gale Literary Index indexes Gale reference books.
- Hoover’s Business Database provides information about open stock companies.
- InfoBase: News Digest, Today’s Science, Issues & Controversies. A great source for fast facts or news from 1940 to the present. Great section on debate topics and controversial issues. Films on Demand is also available here.
- InfoTrac provides literary resources, directory and encyclopedia resources.
- JSTOR provides scholarly articles from JSTOR’s Arts & Sciences I and V Collections.
- Mergent Online provides information on open-stock companies.
- MTS Lab Training – medical lab technology
- NewsBank includes the Daily Oklahoman, Tulsa World and other national newspapers.
- New York Times for Education: The NY times back to 1865, as well as topic pages and other helpful resources.
- Nursing Reference Center: More than 4,300 documents include quick lessons, care sheets, nursing practice and skills, research instruments and legal cases.
- Oklahoman is now available online back to 1901.
- Online Electronic Journals – This is list expanding.
- Oxford English Dictionary has all 22-volumes and updates of this classic set.
- PubMed is an index which covers the fields of medicine, dental, nursing, veterinary medicine, healthcare systems and preclinical sciences.
- Salem Reference Books – History are available.
- Science Full Text Select provides articles from scientific technical, agricultural and applied mathematical journals.
- SIRS Knowledge Source provides general full-text articles on social issues, government information, and a humanities database.
· Tutor.com provides tutoring 24/7 (available only on the D2L page).
· WorldCat includes over 49 million records of materials in libraries around the world. This database is used for interlibrary loan, and requests may be made directly from this database. Many selected Internet sources are also included in WorldCat. (You are also searching WorldCat when you search Libraries Worldwide from the Library Catalog link.

**Video Streaming** Films on Demand

Today’s *Daily Oklahoman* may be accessed through
URL [http://www.newsok.com](http://www.newsok.com)
Email rscirc@yahoo.com
Password roeseate

*Journal Record* may be accessed at
User refdesk@rose.edu
Password rsclrcjr

*Chronicle of Higher Education*
URL [http://www.chronicle.com](http://www.chronicle.com)
User create login on campus

New York Times
URL [https://myaccount.nytimes.com/grouppass/access](https://myaccount.nytimes.com/grouppass/access)
User Create user name at this site
Password Create password at this site

*Other Web sources* are in our computer catalog and linked from the Library Web page under "Web Links." URL [https://www.rose.edu/content/academics/student-resources/library/resources/web-links/](https://www.rose.edu/content/academics/student-resources/library/resources/web-links/)

**Reserve Items**
Bring items you wish to place on reserve (course textbooks, personal resources, or materials the Library owns) to the Circulation Desk at least 24 hours before your students will need to use them. A copy of the reserve form with additional information is on pp. 15-16.

Please inform your students that the materials are on reserve and that they should ask for them at the Circulation Desk. Please remind students that a current RSC photo ID is REQUIRED for checkout. Reserve materials will be returned to faculty or to Library shelves at the end of the academic year unless other arrangements are requested by faculty or department.

**Requesting Materials for the Library**
You may still order materials for the Library. Call 733-7538, or email Melissa Huffman at mhuffman@rose.edu to submit these requests. If you have a review of the resource, include that with your request. Library ordering procedures are described in detail on pages 16 and 17.

**Student Reading Lists**
The librarians will be happy to assist you in your preparation of student reading lists by adding call numbers and locations. Call the Library Director at 733-7538 (ext.7538) for assistance. If you make your own reading list, the library would love to have a copy ahead of time to make sure we have some, at least of the resources your class needs.
Study Rooms for Students
The Library provides study rooms for student use. *Library Individual Study Rooms* have a single computer and are intended for RSC students seeking a quiet place to work. One room is equipped for use by people with disabilities. Special Services may assist with these tools as needed. *Library Group Study Rooms* do not have computers, but are equipped with televisions that can be connected to with students’ laptops. These rooms are intended for RSC students seeking a space to do collaborative academic work. Both types of study rooms may be reserved up to three weeks in advance from any device with an Internet connection by going to the following URLs:

- Library Group Study Rooms: [http://libcal.rose.edu/reserve/group-study-rooms](http://libcal.rose.edu/reserve/group-study-rooms)

Syllabus Information
Please consider adding the RSC Library your syllabus to help promote our services, and help your students find reliable sources for their assignments. Suggested text:

> The Library is the best place to start your research. They have online databases and other great resources that give you broader and better results than by just Googling your topic. Go to [http://www.rose.edu/online-databases](http://www.rose.edu/online-databases) to get started. The online databases can be used anywhere, such as on the RSC campus or from your home computer. (You will need to log-in on campus first, just once each semester). For assistance, call the Reference Desk at 733-7543. Library hours for Fall and Spring Semesters are Mon-Thurs 7:30 am to 9 pm; Friday 7:30 am to 5:00 pm; Sunday 1:00 pm to 8:00 pm. (Times may vary for holidays & between semesters.)

Assignment Alert
To ensure that the Library staff can most effectively help students with research projects, professors are encouraged to contact us when making a Library or research assignment. Please e-mail us a copy of the assignment or make a copy of the assignment and route it to the Library Reference Desk.

E-mail -- REFDESK@ROSE.EDU or Route to the Library Reference Desk or call 405-733-7543.

Please include the following information: Course and section number, professor’s name and contact information, the assignment and research requirements, the date it was assigned and the date it is due.
<table>
<thead>
<tr>
<th>Staff Areas of Responsibility</th>
<th>Name</th>
<th>Location</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Testing Services</td>
<td>Karen Mills</td>
<td>LRC 240</td>
<td>733-7440</td>
</tr>
<tr>
<td>Access Services</td>
<td>Linda Dillner</td>
<td>LRC 133</td>
<td>736-0259</td>
</tr>
<tr>
<td>AV Equipment Circulation</td>
<td>Linda Dillner</td>
<td>LRC 133</td>
<td>736-0259</td>
</tr>
<tr>
<td>Bibliographic Services</td>
<td>Melissa Huffman</td>
<td>LRC 122</td>
<td>733-7538</td>
</tr>
<tr>
<td>Cataloging of Materials</td>
<td>Mary Kirk</td>
<td>LRC 109A</td>
<td>736-0268</td>
</tr>
<tr>
<td></td>
<td>Ken Stockwell</td>
<td>LRC 114</td>
<td>736-6226</td>
</tr>
<tr>
<td>Circulation</td>
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<td>LRC 124</td>
<td>733-7338</td>
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<td>Linda Dillner</td>
<td>LRC 133</td>
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<td>Computer Lab</td>
<td>Linda Dillner</td>
<td>UC106 A</td>
<td>736-0259</td>
</tr>
<tr>
<td>Distance Education</td>
<td>Jan Bugby</td>
<td>LRC 204B</td>
<td>733-7951</td>
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<td></td>
<td>Terrance Grayson</td>
<td>LRC 204C</td>
<td>736-0350</td>
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<tr>
<td>Equipment Orientation</td>
<td>Brent Fisher</td>
<td>LRC 212</td>
<td>736-0265</td>
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<td></td>
<td>Nathan Coyle</td>
<td>LRC 212</td>
<td>736-0267</td>
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<tr>
<td>Instructional Design</td>
<td>Dana Lindon-Burgett</td>
<td>LRC 206D</td>
<td>733-7433</td>
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<tr>
<td>Instructional Technology</td>
<td>Travis Hurst</td>
<td>LRC 206C</td>
<td>733-7917</td>
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<td>Library Instruction Services</td>
<td>Farris Sanders</td>
<td>LRC 134</td>
<td>733-7914</td>
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<tr>
<td>LRC Administration</td>
<td>Chris Meyer, Dean</td>
<td>LRC 102C</td>
<td>733-7913</td>
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<td></td>
<td>Melissa Huffman,</td>
<td>LRC 122</td>
<td>733-7538</td>
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<td></td>
<td>Library Director</td>
<td>LRC 102</td>
<td>736-0261</td>
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<tr>
<td></td>
<td>Nikita Earle</td>
<td>LRC 102A</td>
<td>736-0261</td>
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<tr>
<td>Periodical Tables of Content And Discard Requests</td>
<td>Mary Kirk</td>
<td>LRC 114A</td>
<td>736-0268</td>
</tr>
<tr>
<td>Purchase of Library Materials</td>
<td>Melissa Huffman</td>
<td>LRC 122</td>
<td>733-7538</td>
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<td>Reference Services</td>
<td>Ask Here Desk</td>
<td>LRC 130</td>
<td>733-7543</td>
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<td>Reserve Materials</td>
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<td></td>
<td>Linda Dillner</td>
<td>LRC 133</td>
<td>736-0259</td>
</tr>
<tr>
<td>RSC Special Collections</td>
<td>Melissa Huffman</td>
<td>LRC 122</td>
<td>733-7538</td>
</tr>
<tr>
<td>Special Services (Student Affairs)</td>
<td>Joanne Stafford</td>
<td>LRC106A</td>
<td>736-0266</td>
</tr>
<tr>
<td>Student Access Services (Student Affairs)</td>
<td>Janet Griffith</td>
<td>LRC 106B</td>
<td>733-7407</td>
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<tr>
<td>Video Conferencing</td>
<td>Jan Bugby</td>
<td>LRC 204B</td>
<td>733-7951</td>
</tr>
<tr>
<td>Tutoring Services</td>
<td>Liz Nagalan</td>
<td>LRC250J</td>
<td>733-7417</td>
</tr>
</tbody>
</table>
Guidelines for Equipment Check Out

Call 733-7338 if you have any questions about equipment checkout.

Equipment Picked Up by Professors:

1. Please check on equipment availability by calling the Circulation Desk at 733-7338.

2. If using equipment on-site, please include the building name and room number where equipment will be used with your request.

3. Laptops, data projectors, and other equipment and all non-print media items check out for one week unless an extension is requested and can be accommodated.

Other Guidelines:

1. Faculty should not loan equipment to other faculty members without notifying the Library (733-7338); otherwise, responsibility for the equipment remains with the original borrower.

2. Equipment, including laptops, will not be checked out to students. Faculty must check out and pick up equipment and be the responsible party.

3. Please let the Circulation staff know if you will need the equipment for longer than one week so availability can be verified.
The Rose State College Library welcomes recommendations for purchase. Procedures for requesting materials are outlined below. If you have questions, please contact Melissa Huffman, Library Director, at 733-7538.

SUBMITTING A REQUEST

Step 1
Fill out an order request form, supplying as much information as possible. See example below. The more information you provide the more accurate and timely the order. Feel free to attach flyers, brochures, etc. pertaining to the requested material. Flyers and brochures will not be returned unless specified. Order forms can be obtained by calling the Acquisitions Department, 733-7403.

Step 2
Have your division Dean sign or initial your request.

Step 3
Forward your request to the Library Director, LRC 122.

EXAMPLE OF A REQUEST FORM (Please print or type requests)

<table>
<thead>
<tr>
<th>ISBN:</th>
<th>Format:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title:</td>
<td></td>
</tr>
<tr>
<td>Author:</td>
<td></td>
</tr>
<tr>
<td>Pub. Date:</td>
<td>Price:</td>
</tr>
<tr>
<td>Vol:</td>
<td>Edition:</td>
</tr>
<tr>
<td>Publ.</td>
<td>Copies:</td>
</tr>
</tbody>
</table>

LRC USE ONLY

| Ordered: | Inv # | Inv Date: |
| Vendor: | PO # | Price: |
| Received: | OCLC # | MFHD: |
| Call #: | BIB # |
Key:

Title: Title and subtitle of book.
Author: Author's complete name--last name first.
Publ. Date: Date of publication.
Price: Price per copy.
Format: Format of item--DVD, paperback, CD-ROM, etc.
Vol: Volume number, if the work consists of more than one volume.
Edition: Edition, other than the first, or format--audiovisual, software, etc.
Copies: Number of copies. (Assumed to be a single copy unless otherwise designated.)
Publ.: Name of the publisher.
Requested by: Name of the requestor.
Dept. Division and office room number.
Division Approval: Signature or initials of division head.
Notes: Any helpful notes for locating material. (Address, phone number, citations, etc.)
Library USE ONLY: Library use only.

STEPS TAKEN BY THE ACQUISITIONS DEPARTMENT

Step 1
After requests are approved by the Library Director, orders are sent to various vendors, jobbers, or directly to the publishing company. Purchase requests that are denied by the Library Director will be returned to the requestor with an explanation for the denial. The Library Director welcomes any discussion about denied requests.

Step 2
After the requested item has arrived and has been processed through the Technical Services Department, the original request form is sent to the requestor stating the item is now available in the library. The call number of the item is included at the bottom of the request.

RUSH REQUESTS

Rush requests should be marked "RUSH" and called to the attention of the Library Director for a priority status. Please do not request rush handling unless it is necessary. Rush requests are costly and delay the acquisition of other materials.
RESERVE INFORMATION FOR FACULTY

CONTACT: Please call the Circulation Desk (x7338) or the Coordinator of Access Services (x6259) if you have any questions or need assistance.

RESERVE LISTS: Reserve List forms are due two weeks before classes begin. Complete a form for each class. Turn in your lists and materials at the Circulation Desk (LRC 2nd floor) as soon as possible. Allow at least five business days processing time. Contact us to verify material availability before making class assignments.

REMOVAL OF RESERVES: Faculty Reserve items are removed at the end of each academic year. Library owned items (excluding the permanent Reserve Textbooks) are returned to the collection; personal materials are returned to instructors via campus mail.

LOAN PERIOD: To protect materials from damage and disappearance, all Reserve items will be limited to two-hour, in-library use only.

LIBRARY BOOKS: Complete the Reserve List form, supplying the call number and a complete bibliographic citation including, author, title, publisher, year and edition. Bring the books listed and your completed form to the Circulation Desk. Reference books may not be placed on Reserve.

ARTICLES: Periodicals are not placed in the Reserve collection, but the Library will process specific articles. Complete the Reserve List form, providing complete bibliographic citations of each article. Submit a paper copy of each article listed and your completed form to the Circulation Desk.

EXAMS and other course-related material: Complete the Reserve List form with as much bibliographic citation and/or description information as possible. Submit a paper copy of each item listed and your completed form to the Circulation Desk.

ELECTRONIC ACCESS: See the Coordinator of Instructional Design and Technology (x7913) for assistance in making your course-related materials available electronically through the WebCT course management system.

PERSONAL PROPERTY: Instructors may place personal copies of books, articles, reports, papers, pamphlets, etc. on Reserve. The Library will assign call numbers and place labels on personal books. Other items may receive some marking and processing for Reserve circulation. The Library is not liable for theft or damage of personal materials placed on Reserve.

COPIES: Please provide clean, white, single-sided copies, on 8.5 x 11 inch paper, without staples or holes, with a full citation on the photocopy.

In accepting a copy (of an article or a book chapter, for example) for Reserve, the Library assumes that the copy has been made in compliance with the Fair Use provision (section 107) of the Copyright Law of the United States (Title 17, U.S. Code). While section 107 permits the making of multiple copies for classroom use, the Library expects that faculty have also considered the four factors that determine fair use:

- Purpose: the purpose and character of the use, including whether such use is of a commercial nature or is for nonprofit educational purpose
- Nature: the nature of the copyrighted work
- Amount: the amount and substantiality of the portion used in relation to the copyrighted work as a whole
- Effect: the effect of the use upon the potential market for or value of the copyrighted work.

It is the faculty member's responsibility to determine whether the use made of a work in any particular case is fair use and in compliance with the law.

I have read the above and understand I am responsible for compliance with the Copyright Law.
LIBRARY RESERVE LIST

Complete one form per class and bring the completed form along with your reserve materials to the Circulation Desk, LRC 2nd floor (x7338). See RESERVE INFORMATION FOR FACULTY (reverse side of this form) for details concerning reserve policies. Please feel free to duplicate this form as needed.

INSTRUCTOR/COURSE/USAGE INFORMATION

<table>
<thead>
<tr>
<th>Faculty's Full Name:</th>
<th>Department/Division (ex. Business):</th>
<th>Contact Information (email and/or phone):</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Course Name and Number (ex. CIT 1093 Microcomputer Applications):</th>
<th>Material will be used: ________ (year)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Section Number (ex. 7125):</td>
<td>Semester (check all that apply):</td>
</tr>
<tr>
<td>Number of Students:</td>
<td>Fall</td>
</tr>
<tr>
<td></td>
<td>Spring</td>
</tr>
</tbody>
</table>

RESERVE MATERIAL INFORMATION

<table>
<thead>
<tr>
<th>Call Number (If Library Owned)</th>
<th>Complete Bibliographic Citation (title, author, publisher, year, edition, volume, issue, date, pages, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Numbers will be assigned by Reserve staff for personal copies and photocopies.</td>
<td>If not a book or article, please enter title exactly as it is given to students. If you are submitting photocopies, please read and sign reverse side of this form.</td>
</tr>
</tbody>
</table>

___________________________________________________
(Instructor's signature and date)
Other LRC Services

Office of Instructional Support (ATTIC)
This office provides instructional design and academic technology support for faculty, including help with Brightspace, Google Suites, video integration, digital accessibility concerns, grading rubrics, gradebook set up, organizing online content, etc. We have a new space in the recently renovated Learning Resources Center and are now upstairs in Room #206. We have a collaborative area where faculty can work together in small groups. We also have space for faculty to work independently using their own electronic device or one of our laptops. We have a small training area that holds approximately 15 participants – so feel free to let us know if you would like any small group training just for your department or division. In addition, we have 2 recording rooms that allow faculty to record welcome messages or mini learning sessions for any of their courses. Please contact Travis Hurst at 733-7917 or Dana Lindon-Burgett at 733-7433...or contact us through our Helpdesk, which is located in any of the “HELP” links within Brightspace (i.e. D2L).

Online, Blended, and Web-Enhanced Courses -- Rose State College currently uses BrightSpace by D2L for its online learning management system. Any faculty member may use the learning management system in any course whether it is designated as online or not. Please see https://www.rose.edu/content/academics/brightspace-by-d2l/for-faculty/ for information.

Academic Testing Services
Located in LRC 240
Academic Testing administers: Make-up tests, tests with accommodations, advanced standing exams, computer proficiency exams and tests for Internet and hybrid classes.
For assistance call X6397 or X7440
https://www.rose.edu/content/academics/student-resources/learning-resources-center/testing-center/.

Distance Education/Academic Outreach
The Distance Education Office coordinates and facilitates delivery of courses outside the traditional service area.
The concurrent program helps high school students meet high school requirements and successful completion of college course work demonstrates that students are capable of the academic rigor college demands.
Please contact Jan Bugby at 733-7951 or by e-mail, if you have additional questions about ITV courses, or scheduling the ITV rooms.

Tutoring Services (Room 101)
Free tutoring services are available to RSC students for general education classes for 2 hours per week.- Area high school students are also eligible for Tutoring Services. To schedule a tutoring session, students should call 733-7417. You may schedule tutoring at https://rose.mywconline.com/.

The Library makes Tutor.com (online tutoring) available 24/7 through Brightspace by D2L only. Look for it on D2L under “college resources” at the top yellow ribbon on your D2L home page.